

eCascade Medical Center Board Minutes

June 16, 2021

CMC Conference Room/Zoom

12:00 pm – 2:30 pm

Trustees present in person: Jacque Zemlicka, Mary Tracey, George Greenfield

Trustees attending remotely via Zoom: Lesa Becker, Rachel Smith and David Gough

Members absent and excused: David Croshaw

Others present: Tom Reinhardt, David Donnahoo, Sarah Hasbrouck

Call to Order: Meeting called to order by George Greenfield at 12:01PM.

Mission Moment: Tom shared a Mission Moment resulting from the recent Pharmacy Process Improvement Project. Dr. Camarata had a patient with over 20 active medications, most of which the patient was unaware of why she was taking. Dr. Camarata consulted with Ben Watkins to review the patient's medication list, as she was showing signs of confusion and concentration issues, which could be stemming from possible drug interactions. Upon review with Ben, Dr. Camarata was able to eliminate 25% of this patient's medication. She also created a list for her of what medication she should take when, as well as the reason each medication was prescribed. Over the process of a few months, the patient's confusion and concentration issues have completely resolved and her quality of life greatly improved.

Approval of Agenda: A motion to approve the agenda as posted was made by Jacque Zemlicka, seconded by Mary Tracey; all members were in favor, motion passes.

BOT Minutes:

The minutes from the May 19, 2021 Board Meeting were reviewed, there was suggestion update the verbiage in the Utilization Review pertaining to Peer Review from "As of today," to "as of the date of the last Medical Staff Meeting." A motion to approve the minutes with the updates as noted was made by David Gough, seconded by Rachel Smith; all members were in favor, motion passes.

Operations Report:

Medical Staff Minutes:

Teri provided an update of the Medical Staff minutes for the month of May, which included medication additions to the formulary for COVID patient treatment, an update on the diabetic care metric data mining and remote patient monitoring projects in the clinic, the Medical Staff review of the minutes from the Quality Committee meeting and that Dr. Dardis has assumed responsibility of the Internal Peer Review process.

The Utilization Review and Volume Trends for the month of May 2021 were as follows:

UTILIZATION REVIEW:

- Total ER Visits: 107 (106 May 2020)
- Total OP Visits: 14 (23 May 2020)

- Total Physical Therapy Visits: 309 (169 May 2020)
- Total Clinic Visits: 435 (415 May 2020)
 - Dr. Ellsworth: 90
 - David Hill: 51
 - Dr. Camarata: 65
 - Heather Lewis: 80
 - Dr. Dardis: 22
 - Courtney Hill: 70
 - Allison Dwyer: 18
 - Jamie Coffey-Kelly: 39
- Total Laboratory Visits: 283 (264 May 2020)
- Total Radiology Visits: 123 XR's, 53 CT's and 10 US's (96 XR's, 40 CT's, 4 US's May 2020)
 - Death – none
 - Blood Transfusions – none
 - Average Length of Stay for Inpatients – there were two inpatients in the month of May, ALOS 67.63 hours (four observation patients)
 - Leaving Against Medical Advice – none
 - Left Without Being Seen – none

PEER REVIEW:

For the first quarter, six charts were sent to the IHA for Peer Review as part of CMC's Ongoing Professional Evaluation Program (OPPE). All six charts were noted to contain zero deficiencies, clinical practice was noted as expected and acceptable and the reviewer was comfortable with the chart.

EMERGENCY DEPARTMENT CALL BACKS:

107 patients called / 0 missed = 100% success rate

TRANSFERS:

All transfers were noted to be of appropriate mode. The following reasons were cited for services and/or equipment needed at CMC to keep patient here:

	<i>Transfers</i>		<i>Mode</i>
Surgery	2	Rotor	1
ENT		Fixed Wing	
Neurology	1	Ambulance	2
CCU		Private Vehicle	2
ICU	2	Ambulance Rendezvous	
Obstetric		Contracted Psych	
PICU			
Psych			

INPATIENT CARE PLANS:

The two inpatient charts in the month of May contained a complete Care Plan.

Financial Report and Volume Trends:

Volume trends were presented graphically, with Tom presenting volume trends year over year for the ED, Clinic and Physical Therapy and David presenting more specific 12 month trends comparing current year to prior year as well as budget. David Gough asked if there was a way to report ED utilization when comparing repeat local patient volumes to those who come from out of town. This will be looked into and follow up will be provided at the next board meeting.

David also presented the May Income Statement, which showed May having a strong month with almost \$20k in favorable Gross Revenue compared to Budget. David spoke to the decrease in Contractual Adjustments, explaining that COVID-19 vaccines for Medicare eligible patients have decreased and now most patients receiving COVID-19 vaccinations have commercial insurance, which pays close to billed charges for the vaccines. David also noted that an error in the Depreciation calculation had been identified, and that the correct number is closer to \$19k. Rachel Smith pointed out that there was no expense for Contract Labor in May, and asked if that was correct. David stated that as CMC is currently fully staffed, there has not been a need to utilize Contract Labor.

One question arose about revenue currently showing “No Level of Care.” David spoke to the research currently being conducted surrounding this and will report back at the meeting in July.

CEO Report, Old & New Business:

CEO Update:

Tom shared the current COVID-19 Vaccination administration data with the board, stating so far CMC had completed 1,866 first doses and 1,706 second doses. The clinic is now offering both Moderna and Pfizer vaccinations in the clinic with no appointment required Monday through Friday for anyone 12 years and older.

Tom shared a marketing update, providing the new advertisements to be ran in the Star News letting patients know we offer walk in COVID-19 vaccinations as well as an update on the proposed Idaho Department of Transportation signage located along the highway better informing patients of the 24 hour emergency room and directing them to our location.

Tom shared an update on the efforts to build a better Swing Bed service at CMC, including the reasons why patients would better benefit from staying in CMC rather than completing rehabilitation elsewhere. The profitability of this program would have a large impact on CMC and it would allow patients to stay close to home after surgical procedures and Inpatient hospital stays. There would be some upgrades needed to Inpatient rooms 3 and 4, in addition to the restroom. Mary Tracey noted that the cost of this should be presented to the board as a Capital Request so that those earmarked funds could be utilized for the upgrades.

Tom also gave a General Update on the growth of specialty clinics at CMC as well as upgrades to the flooring in the Physical Therapy department, the cost of which will be covered by the COVID Grant to replace the carpet with flooring that is better for infection control.

Discussion was also had about the recent Employee Benefit Survey that was sent to all employees. More than half responded, with the dissatisfaction in Health Insurance being the clear improvement employees would like to see. David and Tom discussed their efforts to come up with a solution, including the consideration to become self funded. They have been in discussions and will have more updates as they materialize. David Gough asked if a small hospital co-op program was available to join, however there are none in Idaho Tom reported.

Lastly, Tom shared that CMC will be hosting a Family Picnic on June 24th and invited the members of the board to join the event.

COVID Update:

There were two positive COVID tests at CMC in May. Currently Valley County has a vaccination rate of 52%, with vaccinations now available any time the clinic is open Monday through Friday.

Committee Reports:

Finance Committee:

Members:

Mary Tracey, Chairperson
Jacque Zemlicka
David Donnahoo
Tom Reinhardt

The Finance Committee did not meet in May.

Quality Assurance, Performance Improvement and Compliance Committee:

Members:

Lesa Becker, Chairperson
Rachel Smith
David Gough
Aline Lee
Tom Reinhardt
Teri Coombs
Sarah Hasbrouck
Dr. Camarata

The Quality Assurance, Performance Improvement and Compliance Committee met in May. Discussion surrounded the Dashboard, including Health Stream completion which is currently at 84% by deadline for all modules assigned. Employees who do not complete the requirements by deadline are required to do so prior to beginning their shift work upon return. Most of those who do not complete by deadline are PRN employees without regularly scheduled hours. Pandemic management continues to focus on vaccination and Dr. Dardis is the new point for Internal Peer review. The QAPI Committee of the board is now shifting to bimonthly meetings.

Strategic Planning Committee:

Members:

David Gough
Mary Tracey
David Croshaw
Tom Reinhardt
Jack Knoblock
Karolyn Plehal
Ann Young

The Strategic Planning Committee did not meet in May.

Executive Session:

An Executive Sessions was held during this meeting in accordance with IDAPA 74-206(1)(b) to discuss Personnel. A motion was made by Jacque Zemlicka to enter into an Executive Session to discuss Personnel, the motion was seconded by Mary Tracey. A role call was taken of all members; motion to enter into Executive Session unanimously carries. Members entered into Executive Session to discuss Personnel at 1:27PM.

The members exited executive session at 2:10PM. A motion was made by Lesa Becker to offer the CEO a newly drafted CEO contract at the expiration of the current contract. This motion was seconded by Jacque Zemlicka; Mary Tracey was not in favor of a term in the contract but was supportive of offering the contract, the remaining members were in favor of the motion; motion passes.

Other/Next Steps:

Agenda Topics for Next Meeting:

1. Presentation of ED Utilization by New vs. Established Patients
2. Presentation of preliminary budget
3. Status of Quit Claim Deed for property
4. Strategic Planning Committee Update
5. CEO Succession Plan

Adjournment: A motion to adjourn the meeting was made by George Greenfield, seconded by Lesa Becker. All members were in favor, motion passes. Meeting adjourned at 2:15PM.