

Cascade Medical Center Board Minutes

June 15th, 2022

CMC Conference Room/Zoom

12:00 pm – 2:00 pm

Trustees present in person: David Gough, Lesa Becker, Jacque Zemlicka and Rachel Smith

Trustees attending remotely via Zoom: Michael Drury, David Croshaw, and George Greenfield

Members absent and excused: None

Others present via Zoom: Tom Reinhardt, David Donnahoo, and Sarah Hasbrouck

Call to Order: Meeting called to order by David Gough at 12:01PM.

Mission Moment: George provided the Mission Moment, stating he recently attended a dinner party where after discussion; seven of the eight people had been patients of the physical therapy department. Every one of these people had wonderful experiences and felt that the PT department was a great asset to have in the community.

Approval of Agenda:

A motion to approve the agenda was made by Michael Drury, seconded by Lesa Becker; all members were in favor, motion passes.

Consent Agenda:

- a) Approval of Minutes from the May 2022 BOT meeting.
- b) Medical Staff Minutes & Utilization Report
- c) COVID Infection & Vaccination Rates
- d) May Financial Report

The members of the board reviewed the Consent Agenda items; hearing no requests to remove items, David Gough adopted the consent agenda.

Leadership Update:

CEO Update

Tom provided a brief CEO update beginning with provider staffing for the summertime. CMC has added Vicki Fryar as a full time social worker and community health advocate. She will also work with Jamie doing counseling and integrated behavioral health in the clinic. Katie Ferguson, NP has also joined the clinic and will be seeing patients two days per week, including walk in and chronic care management. David Budge, PA-C is contracted with CMC to cover 10 ER/Walk-In-clinic shifts each month for June, July and August.

Tom provided an update on the Pathology Medical Director contract, stating that Dr. Guerin has signed the contract, and has also reviewed and signed-off on test results for new equipment and newly acquired lab tests, allowing CMC to add several new lab tests to patients locally.

Tom reminded the members of the Board about the Family Picnic on June 23rd, as well as Together on Tuesdays happening the 2nd Tuesday of each month, and the upcoming IHA Convention in October for any member of the Board who would be interested in attending.

New Business:

Medical Director: Split Hospital and Clinic

Tom shared the Medical Staff's recommendation to split the Medical Directorship duties for the hospital and clinic between our two physicians, as summarized in the med staff meeting minutes. The current Medical Staff Bylaws require revision to include language that would let the Medical Director be defined as one or more physicians. After discussion, Lesa Becker make a motion to amend the current definition within the Bylaws to state: Medical Director means the physician or physicians designated by the Administrator and the Board to have administrative oversight over the Medical Staff, its policies and procedures, and all clinical areas of CMC. David Croshaw seconded this motion, all members were in favor; motion passes.

Review CMC Mission, Vision, and Goals

Tom presented a slide from the CMC website containing the Mission Statement, followed by the Vision Statement and Core Values. Discussion occurred between the members of the Board about what defines each of these qualities, and if what is currently shown truly represents the current state of CMC. Chairman Gough asked that the members of the Board review these items for reaffirmation or revision to be discussed again at the July meeting of the Board.

Committee Reports:

Finance Committee:

Members:

Jacque Zemlicka, Chairperson

Michael Drury

George Greenfield

David Donnahoo

Tom Reinhardt

The Finance Committee did meet in June and updated the members of the Board that they approved two requests for Capital, \$20k of the FY2022 Capital Budget will be used to repair and resurface the hospital parking lot and repaint the helipad. There was also a time sensitive need to use \$8,500 to replace the failing AC unit in the CT Suite. Both of these requests were approved via email on June 3, 2022.

David also reviewed with the members of the Board, CMC's current cash balances, including the recommended minimums for each of the accounts, which shows about \$1.78M of funds on hand for Capital Projects. He then reviewed the current the two items discussed for potential use of these funds amongst the members of the Finance Committee, which included a short term expansion of hospital

capacity utilizing a temporary building on the lot the hospital owns adjacent to the current facility and the acquisition of property for future hospital expansion. David and Jacque Zemlicka reviewed the discussion of these two items, and then stated their recommendation was to set aside \$1.5M for the development of the lower lot to meet the present need for expansion.

Strategic Planning Committee:

Members:

David Gough
George Greenfield
David Croshaw
Tom Reinhardt
Jack Knoblock
Karolyn Plehal
Ann Young

The Strategic Planning Committee did meet in June. The discussion focused on three questions: should CMC retry for the bond on future ballots? Should the hospital still proceed with purchasing the land for future expansion? How can the current needs for additional space be addressed in a short-term solution? Tom and David Gough spoke about this meeting, especially the opinion of retrying the bond in the November election. Reasons for and against this argument were discussed, but ultimately the members of the committee were split four to three. However, all seven members of the committee recommended continuing with the purchase of the land for future hospital expansion. Most of the members also agreed that expanding to the lower lot would help provide some temporary space for expansion, but that the building should appear temporary and not be constructed, but rather placed on the lot.

Quality Assurance, Performance Improvement and Compliance Committee:

Members:

Lesa Becker, Chairperson
David Gough
George Greenfield
Aline Lee
Tom Reinhardt
Teri Coombs
Sarah Hasbrouck
Dr. Camarata

The Quality Assurance, Performance Improvement and Compliance Committee did meet in June. Lesa reviewed the discussion, noting the acknowledgment for Brianna Haderlie's hard work and dedication on the vast improvements of the Laboratory staff and added services that have a significant cost savings and performance improvement for CMC. She also summarized the discussions around converting one of the inpatient rooms into a safe room viewable from the RN station and that Teri will be looking into alternatives for a mock survey source as IHA is no longer conducting surveys. Lastly, Diabetes Management and the Dashboard were reviewed. The clinic will begin a PIP on Diabetic Management, beginning in July.

Strategic Plan:

New Hospital Funding: Re-try Bond Referendum?

Members of the Board discussed the Strategic Planning Committee's opinions on the General Obligation bond, and if it would be appropriate to put it on the November ballot. After lengthy discussion of the

known factors that would affect voting for the bond, Rachel Smith made a motion to forgo adding it to the November 2022 ballot, but stated that it should be considered at a later date. Lesa Becker seconded her motion. All members were in favor, motion passes.

Capacity Plan (1 to 6 years) Bridge Strategy

Tom and David reviewed a proposal to develop the lower lot between School and LaFever Streets next to the hospital for the purposes of adding temporary space. The idea would be to potentially relocate the Physical Therapy department to this space, with potential for other service lines or offices as well. Tom shared a rough sketch of what this would look like, and stated that moving PT will allow for some limited growth in other departments within the facility. Jacque Zemlicka made a motion to allow leadership to pursue estimations on developing the lower lot for temporary expansion. Lesa Becker seconded this motion; all members were in favor, motion passes.

Executive Session:

Two Executive Sessions were held during the June 15th, 2022 Board meeting. The first was for IDAPA 74-206(1)(i) To engage in communications with a representative of CMC's insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed. Jacque Zemlicka made the motion to enter into Executive Session for Risk Management discussion at 1:45pm. Lesa Becker seconded the motion to enter into Executive Session; members were individually polled, all members were in favor to enter into Executive Session.

Members exited Executive Session at 2:01pm. There was no decision made or action taken as a result of the Executive Session.

The second Executive Session was held in accordance with IDAPA 74-206(1)(c) to deliberate the acquisition of real property. George Greenfield made a motion to enter into Executive Session to discuss the purchase of real property. Jacque Zemlicka seconded this motion; members were individually polled, all members were in favor to enter into Executive Session at 2:02pm.

Members exited Executive Session at 2:13pm. There was no decision made or action taken as a result of the Executive Session.

Other/Next Steps:

Agenda Topics for Next Meeting:

Proposal of Lower Lot Development
Mission, Vision and Values Discussion
FY23 Budget Recommendation from Finance Committee
Q3 Financial Results – Pull Out of Consent Agenda
Update on Diabetic Management PIP
Community Retail Pharmacy Update
Plan for Continued New Hospital Marketing

Adjournment: A motion to adjourn the meeting was made by George Greenfield, seconded by Lesa Becker. All members were in favor, motion passes. Meeting adjourned at 2:15pm.