

Cascade Medical Center Board Minutes

October 19, 2022

CMC Conference Room/Zoom

12:00 pm – 2:00 pm

Trustees present in person: David Gough, George Greenfield, Michael Drury, David Croshaw and Jacque Zemlicka

Trustees attending remotely via Zoom: Lesa Becker

Members absent and excused: Rachel Smith

Others present: Tom Reinhardt, David Donnahoo, Sarah Hasbrouck, Teri Coombs and Bryan Gibson

Call to Order: Meeting called to order by David Gough at 12:01PM.

Approval of Agenda:

A motion to approve the agenda was made by George Greenfield, seconded by Jacque Zemlicka; all members were in favor, motion passes.

Consent Agenda:

- a) Approval of Minutes from the September 2022 BOT meeting.
- b) Medical Staff Minutes & Utilization Report
- c) COVID Infection & Vaccination Rates

The members of the board reviewed the Consent Agenda items; hearing no requests to remove items, David Gough adopted the consent agenda.

Provider Privileges:

Sarah presented five provider's applications to the Medical Staff.

The first was for Dr. Katie Camarata, who is requesting a two-year reappointment as an active member of the Medical Staff. There were no deficiencies with her application. David Gough made the motion to accept Dr. Camarata's application for reappointment to the Medical Staff as an Active member for a term of two years. Lesa Becker seconded this motion. All members were in favor; motion passes.

Sarah presented an application to change the status of David Budge, PA from Temporary/Locum to Associate member for a term of two years as CMC has extended his contract past 90 days. Michael Drury made the motion to accept David Budge's request for Associate status for a term of two years. David Croshaw seconded this motion. All members were in favor; motion passes.

Sarah then presented the new application from Jennifer Sawmiller, PA to the Medical Staff as an Active member for a term of two years. She noted that there was one deficiency with not having ATLS completed, but that Jennifer was enrolled in a course in December. George Greenfield made the motion

to accept Jennifer Sawmiller's application to the Medical staff as an Active member for a term of two years. Lesa Becker seconded the motion. All members were in favor; motion passes.

Lastly, Sarah presented two Intermountain Hospitalists, Dr. Brown and Dr. Mealey, who are requesting Telemedicine/Consulting privileges for a term of two years. Sarah reminded the members of the Board that she utilizes Delegated Credentialing for these providers, and that they are in good standing with their current hospital. George Greenfield made the motion to accept the applications of Dr. Brown and Dr. Mealey for Telemedicine/Consulting privileges for a term on two years. David Croshaw seconded this motion. All members were in favor; motion passes.

Leadership Update:

Financial Update

Jacque expressed appreciation for David's work on the Financial Reports, making them relevant for the members of the Board. David provided the quarterly Financial Updates that included both the month of September, as well as some end of year data. He discussed our COVID grant spending for the year, speaking on how they have had a positive impact on our ability to update the quality of equipment within the facility like lab analyzers and radiological equipment. David presented the data on Capital expenditures, most of which was purchased with COVID grant funds. He did speak to the need for future planning as it pertains to Capital purchases, given there is no anticipation of additional COVID grant funds beyond 12/31/22. David also discussed asset replacement, utilizing the list of fixed assets.

David spoke about revenue and adjustments, showing that gross patient revenue and net collectable revenue exceeded budget even with the loss of the 340B money. He shared that there will be a moderate payable to Medicare to adjust their cost share. He reviewed expenses, showing that without COVID grants, we still came in under budget for supply expenses. He also pointed out that even though expenses were over budget, the growth of net collectable revenue grew faster.

Lesa asked how the current financial market could affect the contributions required of both the hospital and the employees for PERSI, as in the past, when the market dipped, the required contributions increased. David will reach out to PERSI and ask if someone can provide additional education.

CEO Update

Tom provided an update on Covid Positivity rates, showing that they are low. He also shared that we have ordered more at home Covid tests to provide to the community. He shared that we currently have COVID Bivalent vaccines, with a little over 100 doses left. Teri is checking into ordering more, and Sarah gave a brief update on the Influenza stock and distribution.

Tom provided an update on the development of the lower lot, east of the Helipad. He shared the results of the geotechnical analysis of the land, which revealed that there was nothing unusual or concerning about the lot or soils. Any remediation of the ground is expected to be typical. He shared that this information will be included in the packets going out to bid in November.

Tom shared that he has contracted with an HR specialist to provide a HR and Management "wellness" check. This will occur in the beginning of November. He asked the board about their opinions on the Thanksgiving Cards versus a Calendar. There was a strong response on bringing back calendars for distribution to the community.

Mission, Vision, and Values:

The members of the board continued their discussion on Mission, Vision and Values. Below are concepts discussed:

Mission:

To be a trusted healthcare partner that saves lives and improves the health and well-being for everyone in our community by continually providing excellence in healthcare services.

Vision:

To maintain flexibility in responding to growth and sustainability of our facilities, so as to always be in the position to provide the best, personalized care for a diverse and ever-changing population.

David Gough asked that prior to the next meeting of the Board, that all members reflect on Core Values off line and come prepared to approve the Mission, Vision and Core Values at the November meeting.

Committee Reports:

Finance Committee:

Members:

Jacque Zemlicka, Chairperson
Michael Drury
David Donnahoo
Tom Reinhardt

The Finance Committee did meet in September. David provided some direction on what he is doing to look ahead, especially for Supply Chain challenges. He shared that he expects prices to increase dramatically, when we can get supplies, given current inflation. He also spoke to the responsibility and ingenuity of the staff, who go above and beyond to make sure we research and purchase the correct items. David spoke to financial challenges and even hospital closures across the country, mostly due to uninsured populations, rising labor costs, and rising supply costs while reimbursement remains relatively flat. He provided information on a new CMS designation called a "Rural Emergency Hospital," educating the members of the Board about the risks and potential benefits, with more information coming in 2023. It was determined that this topic should start with the Strategic Planning Committee in early 2023.

Strategic Planning Committee:

Members:

David Gough
George Greenfield
David Croshaw
Tom Reinhardt
Jack Knoblock
Karolyn Plehal
Mike Lancaster
Charlie Gowing
Ann Young

The Strategic Planning Committee did not meet in September.

Quality Assurance, Performance Improvement and Compliance Committee:

Members:

Lesa Becker, Chairperson
David Gough
George Greenfield
Aline Lee
Tom Reinhardt
Teri Coombs
Sarah Hasbrouck
Dr. Camarata

The Quality Assurance, Performance Improvement and Compliance Committee did meet in September and discussed compliance with hospital policies, having all employees review their respective policies and sign off on them. Tom spoke on compliance with the Policy for requiring staff to review policies, stating that employees will now only have to review if a policy is revised or new. Lesa spoke about the Diabetic Management metrics and how to engage patients in being a partner in their diabetes care. David Gough spoke about the need to meet the patients where they are in their health journey. The Board discussed frequency of reporting on compliance to the Quality Committee (2x/yr). Potentially, this could occur after HealthStream has been required of the employees in the Spring and Fall.

Executive Session:

None was planned; there was no Executive Session in this meeting.

Other/Next Steps:

Agenda Topics for Next Meeting:

- Mission, Vision and Core Values Discussion (Approval)
- Board Function Enhancement IHA Conference (Discussion)

Meeting Evaluation:

George appreciates the financial discussion and that we could rotate items on the agenda and still finish on time.

Adjournment:

A motion was made by Mike Drury to adjourned the meeting, Jacque Zemlicka seconded. All members were in favor, motion passes. David Gough adjourned the meeting at 2:25pm.