

*Cascade Medical Center Board Minutes*

**July 19th, 2023**

**CMC Conference Room/Zoom**

**12:00 pm – 2:00 pm**

**Trustees present in person:** David Gough, George Greenfield, Jacque Zemlicka, Rachel Smith and Lesa Becker

**Trustees attending remotely via Zoom:** David Croshaw

**Members absent and excused:** Michael Drury

**Others present:** Tom Reinhardt, David Donnahoo, Sarah Hasbrouck, and Bryan Gibson

**Call to Order:** Meeting called to order by David Gough at 12:01PM.

**Mission Moment:**

Jacque shared a mission moment involving her personal experience recently with the ER staff, stating that she appreciated how compassionate, knowledgeable and professional all of the staff were. She appreciated that everyone explained things as they were happening and was honored to be on the Board with the amazing staff that we have here.

**Approval of Agenda:**

David Gough noted that the item for Dr. Ellsworth's recredentialing needs to be tabled to August and that item 5. FY2024 Proposed Budget needs changed from Discuss to Approve. George Greenfield made a motion to accept the agenda as revised. Lesa Becker seconded this motion. All members were in favor; motion passes.

**2. Consent Agenda:**

- a) Approval of Minutes from the June 2023 BOT meeting.
- b) Medical Staff Minutes & Utilization Report

The members of the board reviewed the Consent Agenda items; hearing no requests to remove items, David Gough adopted the consent agenda.

**3. New Providers:**

Sarah presented Penny Atchley, PA-C who has applied to the Medical Staff as an Associate Member. She stated that this provider met the requirements to approve her application. Jacque Zemlicka made the motion to approve the application from Penny Atchley as an Associate Member with privileges for a term of two years, George Greenfield seconded this motion. All members were in favor; motion passes.

Sarah presented applications for Telemedicine/Consultation Privileges from David Grygla, DO, Don Neer, MD, and Kody Nilsson, MD at Intermountain Healthcare. Utilizing Delegated Credentialing, Sarah stated that this provider met the requirements to approve their applications. David Gough made the motion to approve the applications for Telemedicine/Consulting privileges for a term of two years, Lesa Becker seconded this motion. All members were in favor; motion passes.

#### **4. Leadership Updates:**

David provided updates on the current and new programs as well as his experience at the HRSA conference that he and Tom attended. He shared that the patient transport van is now live and providing services for our patients. In addition the volunteer program is also very active providing assistance both here at the hospital and doing outreach into the community.

Rachel Smith made a motion to add Director of Medical Records to the list of Appointments for approval. George Greenfield seconded the motion. All members were in favor; motion passes.

David Donahoo presented a list of Appointments for approval as suggested by the recent audit that was conducted. The positions and the staff member appointed to them are as follows: Privacy Officer – Tom Reinhardt, Infection Prevention Practitioner – Bradi Donica, QAPI Executive – Teri Coombs, Compliance Office – Tom Reinhardt, Director of Medical Records – Sarah Hasbrouck

David also shared the Q3 Financial Updates, stating that Net Patient Revenue is down due to lower than expected ER utilization, however the Inpatient revenue is driving a favorable Net Patient Service revenue. He also discussed that the increased yields in the LGIP account were higher than expected for interest income. David shared that our current supply costs are in line with the 6.5% of Gross Patient Service Revenue. He shared with the Board that they Days in AR had increased to 65 and that there was an adverse shift in payer revenue split from Medicare to Medicaid reimbursement, but that this is also showing a lower utilization by Self-Pay patients. Lastly, David shared that the Operating Margin is lower in 2023 compared to 2022, noting that these costs are being driven by the increase in personnel costs due to continued inflation. Additionally, the Net Income Margin is also lower due to the end of COVID Grant monies which bolstered our Net Income Margin in the prior years. CMC will continue to focus on controlling expenses, especially personnel and supply costs.

David Gough raised the question of the risk from Medicare Advantage payers to recoup overpayments due to an adjustment in our Medicare Interim Rate letter. He asked for Leadership to research this within the specific payer contracts and then discussed at the October Finance Committee meeting.

#### **5. FY 2024 Proposed Budget:**

David reviewed the proposed FY24 budget, including some of the reasoning for different business line revenues and expenses. There was discussion about the contract labor line item and it was stated the Finance Committee was okay with the amount budgeted. David briefly discussed projections for each line item and capital expenditures

It is noted that the Finance Committee reviewed and approved this proposed FY24 Budget.

George Greenfield moved to post this budget for public approval. Jacque Zemlicka seconded the motion. All members were in favor; motion passes.

## **6. Committee Reports:**

### **Quality Assurance, Performance Improvement and Compliance Committee:**

#### Members:

Lesla Becker, Chairperson  
David Gough  
George Greenfield  
Aline Lee  
Tom Reinhardt  
Teri Coombs  
Sarah Hasbrouck  
Dr. Camarata

The Quality Assurance, Performance Improvement and Compliance Committee did not meet in June but David did provide an updated Quality Dashboard that now includes the trend lines.

### **Strategic Planning Committee:**

#### Members:

David Gough  
George Greenfield  
David Croshaw  
Tom Reinhardt  
Jack Knoblock  
Karolyn Plehal  
Mike Saunders  
Charlie Gowing  
Ann Young

The Strategic Planning Committee did meet in July and discussed the need to have listening sessions to evaluate what the community needs and wants. This would also assist in engaging those members of the community who were against the bond to better understand their reasoning and preferences for accommodating growing demand for health services.

### **Finance Committee:**

#### Members:

Michael Drury, Chairperson  
David Croshaw  
Jacque Zemlicka  
David Donnahoo  
Tom Reinhardt

The Finance Committee did meet in June and discussed investment options available to the Idaho Hospital District. In the past it was believed that we could only invest in the LGIP portfolio, but this is not the case. It was confirmed with legal counsel that CMCHD is allowed to invest idle funds in options other than LGIP, so David will research wealth management companies to create an investment strategy and present his findings to the Finance Committee and then the full board.

### **7. Executive Session:**

An Executive Session was held during this meeting of the Board pursuant to IDAPA 74-206(i) to discuss pending claims. George Greenfield made a motion that the members of the Board enter into Executive Session to consider personnel matters. David Croshaw seconded this motion. Members of the Board were polled, and all members were in favor. Executive session convened at 1:33pm.

The members of the Board adjourned the Executive Session at 2:19pm. No action was taken.

### **8. Other/Next Steps:**

#### **Agenda Topics for Next Meeting:**

- Public Hearing for FY24 Budget

#### **Meeting Evaluation:**

David did a good job covering for Tom.

**Adjournment:** David Gough adjourned the meeting at 2:52pm