

Cascade Medical Center Board Minutes

February 19, 2020

CMC Conference Room

12:00 pm – 3:30 pm

Members present: George Greenfield, Lesa Becker, Mary Tracey, Anthony Henry and Rachel Smith

Members absent and excused: Larry Walters and Jacque Zemlicka

Others present: Tom Reinhardt, Teri Coombs, Sarah Hasbrouck, and Ronald Ellsworth

Call to Order: Meeting called to order by George Greenfield at 12:21.

Mission Moment:

Lesla shared thoughts on making sure all the members ask themselves, and keep in mind what their purpose is on the board, and how that purpose contributes to the duties of each member.

BOT Minutes:

Minutes from the January 15, 2020 meeting were read. There were two corrections, which have been made; a motion to approve the minutes reflecting the corrections from the January 15th meeting was made by Anthony Henry, seconded by Lesa Becker, all members were in favor; motion passes.

Operations Report:

Medical Staff Minutes:

Teri presented the Board with the February 12, 2020 Medical Staff Minutes, which include the Utilization Report and Volume Trends, for review.

The Utilization Review and Volume Trends for the month of January 2020 were as follows:

- Total ER Visits: 117 (82 January 20019)
- Total OP Visits: 18 (25 January 20019)
- Total Physical Therapy Visits: 249 (296 January 20019)
- Total Clinic Visits: 460 (484 January 20019)
 - Dr. Ellsworth: 111
 - Chantell Williams: 122
 - Marc Nagel: 98
 - Rebecca Echols: 45
 - Allison Dwyer: 24
 - Jamie Coffey-Kelly: 60
- Total Laboratory Visits: 224 (219 January 20019)
- Total Radiology Visits: 113 XR's, 35 CT's and 3 US's (130 XR's, 25 CT's, 9 US's January 2019)
 - Death – none

- Blood Transfusions – none
- Average Length of Stay for Inpatients – there were five inpatients in the month of January, ALOS 57.40 hours (two observation patients)
- Leaving Against Medical Advice – none

QUALITY REVIEW:

All provider response times were within the 30-minute window.

TRANSFERS:

All transfers were noted to be of appropriate mode. The following reasons were cited for services and/or equipment needed at CMC to keep patient here:

Transfers

| | |
|--------------|---|
| Surgery | 4 |
| ENT | |
| Neurology | 1 |
| CCU | |
| ICU | 6 |
| Obstetric | |
| PICU | 1 |
| Psych | 1 |
| Burns (Utah) | |

INPATIENT CARE PLANS:

There were five inpatients in the month of January, four charts contained a complete care plan, and one did not.

Financial Reports:

Tom presented the January Financials, as well as the Variance Table, which was reviewed by the BOT members and has been included as “Attachment A” following the official version of the minutes for this meeting.

It was also asked by member, Mary Tracey if the contracted Bookkeeper would generate a list of vendors that are paid on a monthly basis, with estimated costs to be able to reconcile vendor payments at a future date.

Provider Privileges:

Sarah presented three provider requests for privileges, which were approved by the Medical Staff on February 12, 2020.

David Hill, PA-C is requesting full and active privileges as a hired provider who will be working full time at Cascade Medical Center. He did have two finding on his application, as his ATLS and PALS are not current. He is scheduled to take these classes within the required timelines outlined in the Med Staff Bylaws. If granted, the effective date of privileges for David Hill, PA-C will be February 24, 2020.

There are two TeleWound providers requesting Telemedicine/Consulting privileges, Dr. Christopher Wyatt and Dr. Jason Quinn, both currently privileged at Saint Alphonsus Regional Medical Center.

Delegated credentialing was used to verify the necessary information. If granted, their effective date will be March 1, 2020.

Mary Tracey made a motion to accept the request for David Hill, but as provisional, dependent upon his proof of completion for the two outstanding required certifications. His request for full, active privileges will be brought back to the BOT once these have been completed, or the deadline to complete has passed. Lesa Becker seconded the motion, all were in favor; motion passes.

Anthony Henry then motioned to accept the requests of Dr. Christopher Wyatt and Dr. Jason Quinn to be given Telemedicine/Consulting privileges at Cascade Medical Center to provide remote Wound Care services. This motion was seconded by Lesa Becker, all were in favor; motion passes.

CEO Report / New Business/ Unfinished Business:

CEO Update:

Tom notified the members of the board that he attended the West Central Mountains Economic Development Council meeting, where he presented the current strategic plan. He felt it went well, and that his population projection data for the CMC Service Area was in line with what they have as well.

Tom also noted that the process to acquire employee housing, via the purchase of real estate is progressing as expected and will be completed in the beginning of March 2020.

Tom then brought to the attention of the board, communication from Midas Gold requesting a letter of support from Cascade Medical Center. As a hospital tax district, we are here to fully support the medical needs of any and all who live, work or recreate in the area. Our commitment to providing medical care for everyone denotes that we remain an apolitical organization, and are thus unable to provide a written letter of support on behalf of Midas Gold. However, we will remain committed to providing medical care for all those who need it, including the families and staff of Midas Gold.

Wipfli Audit Report:

Eric Volk, with Wipfli provided an overview of our FY19 audit and cost report for Medicare. There were a few minor adjustments, however overall the report will be similar to ones previously filed. There was question from the members of the board concerning the days in Accounts Payable, specifically the benchmarking data. Eric agreed to provide the board members with calculations apart from the formal cost report, to see if the metric data changes with the removal of a few payroll items that he stated may not be in other locations reflected in the benchmark.

Mary Tracey motioned to accept the cost report as presented, Rachel Smith seconded her request, all members in favor; motion passes.

Committee Reports:

Finance Committee:

Members:

Mary Tracey, Chairperson
Jacque Zemlicka
George Greenfield
Tom Reinhardt

The Finance Committee did not meet in February.

Quality Assurance, Performance Improvement and Compliance Committee:

Members:

Lesa Becker, Chairperson
Rachel Smith
George Greenfield
Aline Lee
Tom Reinhardt
Teri Coombs

The Quality Assurance, Performance Improvement and Compliance Committee did not meet in February, however Lesa Becker did participate in the Annual RHC Mock Audit of the clinic.

Strategic Planning Committee:

Members:

Larry Walters
Anthony Henry
George Greenfield
Tom Reinhardt
Karolyn Plehal
Ann Young

The Strategic Planning Committee did not meet, however Tom addressed that he would now like to start scheduling town hall style meetings for the community members. It was suggested that he hold two in Cascade, at the Ashley Inn and the Cascade Community Center, as well as presenting to the American Legion Operating Committee, and host one in Donnelly as well.

Executive Session:

Mary Tracey made a motion to enter into Executive Session citing Idaho Code 74-206(1) (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Poll was taken by members to enter into Executive Session; all member were in favor of entering executive session; this session began at 2:32 pm.

At 3:26 pm, the members exited the Executive Session; no action was needed.

Adjournment: The meeting was adjourned by George Greenfield at 3:33PM.

The next meeting is scheduled for March 18th, 2020 at 12:00 pm.

Attachment A

