

***Cascade Medical Center Board Minutes***

**August 17, 2022**

**CMC Conference Room/Zoom**

**12:00 pm – 2:00 pm**

**Trustees present in person:** David Gough, George Greenfield and David Croshaw

**Trustees attending remotely via Zoom:** Michael Drury, Lesa Becker and Rachel Smith

**Members absent and excused:** Jacque Zemlicka

**Others present:** Tom Reinhardt, David Donnahoo, Sarah Hasbrouck, Dr. Ellsworth, Mary Ann Vermeersch and Max Silverson

**Call to Order:** Meeting called to order by David Gough at 12:00PM.

**Mission Moment:** Rachel shared a moment that involved the care for her neighbor, highlighting the amazing efforts of Jamie Coffey Kelly and the assistance she provided in making sure that this neighbor was taken care of and is now in a safe environment.

**Approval of Agenda:**

A motion to approve the agenda was made by George Greenfield, seconded by Lesa Becker; all members were in favor, motion passes.

**Consent Agenda:**

- a) Approval of Minutes from the July 2022 BOT meeting.
- b) Medical Staff Minutes & Utilization Report
- c) COVID Infection & Vaccination Rates
- d) Financial Update

The members of the board reviewed the Consent Agenda items; hearing no requests to remove items, David Gough adopted the consent agenda.

**FY23 Budget for Public Comment:**

David Donnahoo presented the published budget, showing the affidavit of publication and opened the floor up to public questions or comments on the FY23 proposed budget. As there were no public comments, Mike Drury made a motion to approve and adopt the published FY23 Budget for approval. George Greenfield seconded this motion, all members were in favor; motion passes.

## **Leadership Update:**

### **CEO Update**

Tom shared featured MedStatix comments from patient surveys, featuring Katie Ferguson, the new NP in the clinic. He also updated the Board on our new pharmacist, Heidi Galyardt, who starts in September. We have also hired a new IT manager replacement. Bryan Gibson has begun growing in his role within the QAPI program.

Tom shared that the hospital was the recipient of a HRSA grant for \$200k to allow the hospital to purchase an ADA compatible van and hire a part time driver to assist patients in getting to their appointments, the pharmacy and potentially appointments in Boise at some point in the future. This grant was a result of the Aging in Place survey done in conjunction with Boise State University.

Tom shared that there has been an increased interest in visiting specialists, so we will be looking into how to accommodate those.

Tom and George spoke about the reengagement of Dennis Sandow to help maintain the culture of the Medical Center. George gave a brief history of the work previously done by Dennis Sandow, stating that the staff enjoyed working here, that it was family like, and easy to make decisions. Now, post COVID, we will be working to make sure we are still on the same track. Dennis will be providing the tools to share with the staff on how to accomplish this.

Tom and Dr. Ellsworth spoke about some future planning, including the needed Human Resource aspect to help balance the nuances of working and living in a small community. The idea of having an HR Wellness check up done, utilizing a consultant to see what our needs are now that the organization has grown. David Gough suggested that this also be a topic of conversation at the next Quality Committee meeting, inviting David Donnahoo as the current HR person.

Dr. Ellsworth also spoke about the current Provider staffing model, explaining the strain created on the providers to have to do both clinic and ER simultaneously. The hope of the future staffing model is to have three providers on five days a week, to allow one to work the ER, one to do acute care and one to do chronic care visits. Saturdays would remain one ER provider and one acute provider. This should provide relief to the ER provider and allow for more clinic patients to be seen as well, given there is a dedicated acute care provider in the clinic.

## **New Business:**

### **CMC Foundation Update**

Mary Ann Vermeersch, President of the Foundation, provided an annual update on the doings of the Foundation. They currently have two fundraising campaigns going, the mail drop for all homeowners within the tax district and then the annual golf tournament. She spoke about donations over the past few years, noting donations actually increased with COVID. She also spoke about their marketing campaign, informing the Board that the Foundation's updated website and social media accounts. She also spoke about their Donor Management database, stating it was out of date and typically needs a large amount of clean up. The information is sourced from official County records and most of it is over 5 years old.

She also spoke about the funding of the PR Campaign for the new hospital bond, which came to just approximately \$35,000. She states that they have also filed for 501(h) status with the IRS, which would continue indefinitely. She also informed the Board that the Foundation approved the match of \$125k to add to the Murdock Trust grant that provided the new CT scanner.

**Committee Reports:**

**Finance Committee:**

Members:

Jacque Zemlicka, Chairperson  
Michael Drury  
George Greenfield  
David Donnahoo  
Tom Reinhardt

The Finance Committee did not meet in August.

**Strategic Planning Committee:**

Members:

David Gough  
George Greenfield  
David Croshaw  
Tom Reinhardt  
Jack Knoblock  
Karolyn Plehal  
Mike Lancaster  
Charlie Gowing  
Ann Young

The Strategic Planning Committee did not meet in August.

**Quality Assurance, Performance Improvement and Compliance Committee:**

Members:

Lesia Becker, Chairperson  
David Gough  
George Greenfield  
Aline Lee  
Tom Reinhardt  
Teri Coombs  
Sarah Hasbrouck  
Dr. Camarata

The Quality Assurance, Performance Improvement and Compliance Committee did meet in August. Lesia spoke about the mock survey, speaking of the value of an external source coming in with fresh eyes. Teri shared that Heath Tech will be coming to do this in the Spring of 2023. Lesia also spoke about the current survey for the Community Needs Assessment. Tom emailed all members of the Board, the link to the assessment. He spoke about the importance of these surveys so that we are able to meet the needs of our community. Bryan also spoke about a PIP regarding patient identification bands, which has been incorporated into the workflow done by the Hospital Registration PIP. Lesia was also grateful for Bryan being able to expand his role in this effort.

**Executive Session:**

None was planned; there was no Executive Session in this meeting.

**Board Education:**

Tom and David Gough gave a brief overview of Robert's Rules of Order, providing a brief outline of the guiding principles and how to do things. Most of this emphasized the respect for all members of the Board so that all can discuss opinions. There was also discussion about when motions are made and then the discussion that can occur after the motion has a second.

Tom also spoke about the IHA Board Education in Sun Valley, stating that Rachel Smith will be attending with both Tom Reinhardt and David Donnahoo. Tom also opened the invitation to the other members of the board, if they believed it would be beneficial.

**Other/Next Steps:**

**Agenda Topics for Next Meeting:**

Mission, Vision and Values Discussion – Emphasis on Vision  
Culture 2.0 Update – Dennis Sandow

**Meeting Evaluation:**

Great, well lead meeting.

**Adjournment:** A motion to adjourn the meeting was made by David Croshaw, seconded by Rachel Smith. All members were in favor, motion passes. Meeting adjourned at 2:19pm.