

Cascade Medical Center Board Minutes

August 16th, 2023

CMC Conference Room/Zoom

12:00 pm – 2:00 pm

Trustees present in person: George Greenfield, Jacque Zemlicka, Rachel Smith, Lesa Becker and David Croshaw

Trustees attending remotely via Zoom: Michael Drury

Members absent and excused: David Gough

Others present: Tom Reinhardt, David Donnahoo, Sarah Hasbrouck, and Teri Coombs

Call to Order: Meeting called to order by Rachel Smith at 12:03PM.

Mission Moment:

Sarah shared a mission moment. Two clinic staff recently traveled to Yellow Pine to provide primary care for members of that community, some of whom hadn't had a wellness physical in over two decades. They were able to provide both provider care and lab work for all patients who were interested.

1. Approval of Agenda:

Rachel Smith asked if there were any updates to the agenda as posted. Hearing none, Lesa Becker made a motion to accept the agenda. George Greenfield seconded this motion. All members were in favor; motion passes.

2. Consent Agenda:

- a) Approval of Minutes from the July 2023 BOT meeting.
- b) August Medical Staff Minutes & July Utilization Report
- c) July Financial results

The members of the board reviewed the Consent Agenda items; hearing no requests to remove items, Rachel Smith adopted the consent agenda.

3. New Providers:

Sarah presented an application from Ronald Ellsworth, MD who has reapplied to the Medical Staff as an Active Member. She stated that this provider met the requirements to approve his application. Jacque Zemlicka made the motion to approve the application from Ronald Ellsworth, MD as an Active Member with privileges for a term of two years, Lesa Becker seconded this motion. All members were in favor; motion passes.

Sarah presented applications for Telemedicine/Consultation Privileges for Melyssa Conerly, LCSW, Kate Packer, LCSW and Codie Stevens, LCSW at Intermountain Healthcare. Utilizing Delegated Credentialing, Sarah stated that these provider met the requirements to approve their applications. George

Greenfield made the motion to approve the applications for Telemedicine/Consulting privileges for a term of two years, David Croshaw seconded this motion. All members were in favor; motion passes.

4. Leadership Updates:

Tom shared an update of recent accomplishments, including three grants that we have received recently. The Idaho Community Foundation through Forever Idaho Southwest contributed \$7500 to CMC, covering most of the cost for installing the InstyMeds Machine. ICF's President and Vice-Chair visited CMC at the beginning of August for a tour and meeting.

Tom also shared that the Laura Moore Cunningham Foundation awarded us a grant for \$25,000 to defray some of the costs to repave the parking lot and that Cambia Foundation awarded \$50,000 to study conversion of an EMR.

Tom also shared an update on the InstyMeds machine use, showing utilization to date, and reviewing the work that has been done to drive utilization. He reminded the members of the Board that this machine is for acute medications and does not provide a solution to the long term need of having a pharmacy. Discussion about the progress and ongoing work to optimize the on-site dispensing was briefly held.

Tom did a recap of the bus crash from the YMCA camp, stating CMC provided care for some of the patients. Staff executed the emergency plan beautifully, making sure that all patients had good outcomes. A debrief was held on Tuesday, August 8th and a future mass casualty drill is being coordinated by Dr. Ellsworth.

Tom also shared the community outreach being done by Rachel Huckaby and Sabra Collins, our Community Health Advocates who are having a more visible presence within the Cascade and Donnelly communities. Rachel will be at both the Back to School night as well as the Cascade Food Pantry going forward.

5. FY 2024 Proposed Budget:

David asked for any questions on the finalized budget proposal. He did state that there was no feedback from members of the community, nor were there community members on the Zoom Call. Having no further questions, Rachel Smith asked for a motion to accept the proposed FY24 Budget. Michael Drury made the motion to accept the proposed FY24 budget as provided. David Croshaw seconded this motion. All members were in favor, motion passes.

6. Committee Reports:

Quality Assurance, Performance Improvement and Compliance Committee:

Members:

Lesla Becker, Chairperson
David Gough
George Greenfield
Aline Lee
Tom Reinhardt
Teri Coombs
Sarah Hasbrouck
Dr. Camarata

The Quality Assurance, Performance Improvement and Compliance Committee did meet in August. George Greenfield shared an update from that meeting, including the work that has been done to continue improving the Dashboard that now includes trend and Pareto charts. Secondly, George asked the members of the Board what they would recommend for the agreed upon HealthStream board education, in terms of frequency and occasion. He suggested that all new members of the Board should do this training, and then have the current members repeat this training every three years. The members of the board agreed with this cadence and will communicate this with Bryan to get the modules assigned to the members of the Board.

Strategic Planning Committee:

Members:

David Gough
George Greenfield
David Croshaw
Tom Reinhardt
Jack Knoblock
Karolyn Plehal
Mike Saunders
Charlie Gowing
Ann Young

The Strategic Planning Committee did not meet this past month; however, Tom did share a brief update of the suggestion to get out in the community and listen to what the public wants and expects of the medical center. He did also state that a copy of the meeting minutes was included within the packet. He shared some of the feedback he received from small public listening sessions, stating there will be more to come.

Finance Committee:

Members:

Michael Drury, Chairperson
David Croshaw
Jacque Zemlicka
David Donnahoo
Tom Reinhardt

The Finance Committee did not meet this past month.

7. Other/Next Steps:

Agenda Topics for Next Meeting:

- Discuss future date/time for 2024 Meetings.
- Department Profile – Pharmacy
- Pharmacy Update if new news

Meeting Evaluation:

Great meeting, kept it on track and efficient.

Adjournment: Rachel Smith adjourned the meeting at 1:13pm