

Cascade Medical Center Board Minutes

December 15, 2021

CMC Conference Room/Zoom

12:00 pm – 2:00 pm

Trustees present in person: George Greenfield, David Gough, and Michael Drury

Trustees attending remotely via Zoom: Rachel Smith, Lesa Becker, Jacque Zemlicka, and David Croshaw

Members absent and excused: None

Others present: Tom Reinhardt, David Donnahoo, Teri Coombs and Sarah Hasbrouck

Community Members Present: Max Silverson

Call to Order: Meeting called to order by George Greenfield at 12:03PM.

Mission Moment: Tom shared a letter that sent by a patient who was seen in the ER. The confidence and care of the staff, including Dr. Ellsworth allowed him to remain calm and get through his ordeal. He appreciated being treated like family and not a number.

Approval of Agenda:

A motion to approve the agenda as posted was made by Jacque Zemlicka, seconded by David Gough; all members were in favor, motion passes.

Consent Agenda:

- a) Approval of Minutes from October and November 2021 BOT Meetings
- b) Medical Staff Minutes & Utilization Report
- c) Financial Report & Volume Trends
- d) COVID Infection & Vaccination Rates
- e) Rural Health Clinic – Annual Program review

The Consent Agenda items were reviewed by the members of the board. Hearing no requests to remove any items, Chairman George Greenfield moved to accept the Consent Agenda as presented.

Leadership Update:

CFO – FY21 Audit

David provided an update on the FY21 financial audit, stating he is about a month ahead of schedule for the verification of financials and completion of the Cost Report. He also notified the members of the board that we will be undergoing a Single Audit for some of the CARES act funds that we received, which will also be done by Wipfli in conjunction with the yearly financial audit.

CEO Update

Tom provided a CEO update including the COVID testing and positivity rates. The COVID vaccinate site for the State of Idaho now provides data on vaccination rates by Zip code. Tom shared the data for Valley county zip codes.

Bryan Gibson, Radiology Manager has accepted the position of QAPI Coordinator.

We are in the process of acquiring a BioFire virus analyzer, which will allow us to do PCR testing for various panels, including Respiratory panels. We are also in the process of acquiring a new ventilator with the addition of Respiratory Therapy training being provided by one of the Professors of Respiratory Therapy at Boise State University. Teri did also acknowledge that employees who went through the training did complete competency checklists that were signed off by the Professor and the employee.

The EMTALA webinar was attended by several members of the management team, and the webinar is recorded and available to other staff as needed.

Benefit Open Enrollment for Employees ends this week. 50K in Life Insurance was added for employees at no additional costs, however employees have the option to add more. A new Dental plan replaced the previous carrier with the same benefits and a substantially lower cost to both employees and CMC.

David also provided more information on two new rounds of provider relief funds being released to aid health care providers with COVID related expenses. One is the ARP and the other is phase 4 PRF that we will be eligible to receive. We expect these funds this week.

Tom also spoke to the need to increase the PRN provider position to a full time FTE to keep up with the growth needs.

Regarding the new hospital, Tom shared the due diligence on land acquisition, which included a land survey, that is complete but we are awaiting the reports/images. Architects were selected to send RFPs to, and their proposals will be given at the newly formed Replacement Hospital Planning Committee's first meeting. David has met with the Idaho Health Facilities Authority to speak about financing options of the new hospital, including alternative financing options as well as general advice when financing and building a new hospital. The press release and FAQ's have been sent to the Star News, as well as posted on the CMC website.

Tom provided an update on Marketing and PR, focusing on Pediatric services and Saturday clinic hours. CMC will be a sponsoring various winter activities, as well as advertising at the Roxy theatre and continuing its presence on social media.

Tom shared items that will be included within the 2021 Annual Report to the Community, and asked for feedback from the members of the Board who did provide additional suggestion on items to include.

Risk areas for 2022 were addressed at the request of George Greenfield, which included inflation and recession and how those could affect the operations of the hospital. The other area of Risk concern is employee COVID burnout, which is now common in hospitals and clinics.

Reimbursement Strategy & Implementation Plan

Tom spoke about looking at each payer contract individually as they come up for renewal, making sure that we have fair reimbursement based on fair market value. There were no questions about the plan going forward, but the board asked that if there are issues, that they be brought to the board.

2022 Board Work Plan

Tom shared the 2022 Board Work Plan by month including necessary special presentation this next year.

New Business:

There was no new business to be addressed.

Committee Reports:

Finance Committee:

Members:

Jacque Zemlicka, Chairperson
Michael Drury
David Donahoo
Tom Reinhardt
Mary Tracey

The Finance Committee did not meet, and will meet at their next quarterly meeting in January 2022.

Strategic Planning Committee:

Members:

David Gough
George Greenfield
David Croshaw
Tom Reinhardt
Jack Knoblock
Karolyn Plehal
Ann Young
Mary Tracey

The Strategic Planning Committee did not meet.

Quality Assurance, Performance Improvement and Compliance Committee:

Members:

Lesa Becker, Chairperson
Rachel Smith
David Gough
Aline Lee
Tom Reinhardt
Teri Coombs
Sarah Hasbrouck
Dr. Camarata

The Quality Assurance, Performance Improvement and Compliance Committee did meet. Regarding the Physical Therapy quality metrics on the dashboard, after hearing comments from Kate Farmer, she will come back with suggestions on the dashboard metric(s) and which would be best to measure PT Quality. Lisa shared vaccination rates for the zip codes of Valley County, and spoke that the focus needs to be on the Cascade and Smith's Ferry areas due to the lower rates. The question of how to motivate people to be vaccinated was discussed, with focus on those with the misconception of natural immunity as well as the pediatric groups. Lastly, Lisa spoke to the RHC Annual Program Review completion for the year.

Executive Session:

An Executive Sessions was not held during the December 15, 2021 board meeting.

Other/Next Steps:

Agenda Topics for Next Meeting:

- Future Risk Discussion and Plan
- Quarterly, Financials be broken out of the Consent Agenda beginning January 2022
- Officer Election of Members of the Board

Meeting Evaluation:

Members appreciated having the consent agenda to streamline the meetings, making them shorter.

Adjournment: A motion to adjourn the meeting was made by Rachel Smith, seconded by Lesa Becker. All members were in favor, motion passes. Meeting adjourned at 1:31PM.