

Cascade Medical Center Board Minutes

February 16th, 2022

CMC Conference Room/Zoom

12:00 pm – 2:00 pm

Trustees present in person: David Gough

Trustees attending remotely via Zoom: Rachel Smith, Lesa Becker, Jacque Zemlicka, David Croshaw, and George Greenfield

Members absent: Michael Drury

Others present via Zoom: Tom Reinhardt, David Donnahoo, Teri Coombs, and Sarah Hasbrouck

Community Members Present: Max Silverson

Call to Order: Meeting called to order by David Gough at 12:01PM.

Approval of Agenda:

A motion to approve the agenda as posted was made by George Greenfield, seconded by Rachel Smith; all members were in favor, motion passes.

Consent Agenda:

- a) Approval of Minutes from the January 2022 BOT Meetings
- b) Medical Staff Minutes & Utilization Report
- c) Approval of Medical Staff Annual Elections
- d) COVID Infection & Vaccination Rates

The Consent Agenda items were reviewed by the members of the board. Hearing no requests to remove any items, Chairman David Gough moved to adopt the Consent Agenda as presented.

Leadership Update:

CEO Update

Tom provided an update on the Laboratory, including the progress of the BioFire confirmation and the addition of 6 new tests added to the analyzer decreasing the need for send out labs. He also informed the Board that Dr. Kronz, our contracted Pathologist, has given his notice. Tom is in the process of contracting with a Pathologist working for Saint Alphonsus to assume his role of Lab Medical Director.

Tom provided updates on the ongoing PI projects, as well as the HRSA Grant application to fund a van and driver to assist patients in getting to their appointments. He also spoke about the Community Health Advocate program, which is also being funded by Blue Cross of Idaho grant. Details included essential job functions, as well as recruitment efforts.

Tom provided an update on the progress of the new hospital. He informed the Board of ongoing efforts of due diligence on the land acquisition, including engineering surveys of the water and sewer options,

stating these will be available in the coming weeks. He notified the board that the Foundation has retained a Communication Firm to assist with public support and marking of the May Bond Election.

David spoke about the examined financial forecast provided by DZA, which includes a financial feasibility study and debt capacity of the hospital. He also provided an update on the possible options for financing a new hospital including private loans versus USDA loans, Bonds and the use of private funds. He also informed the members of the Board that we have retained Counsel specific to Bonds to assist with the process if that is the direction of the financing. He also spoke about the replacement hospital funding structure, including a mixture of funding sources to minimize reliance on tax-based funding. Upon reviewing the various borrowing options, it was asked by Chairman David Gough, that he keep the Board informed of where the final USDA loan approval authority is located; on either the State Level or the Federal Level. David stated it was leaning towards Federal due to our desire to use half bonds and half loans, which is a unique structure for hospital replacement. There was also discussion about advocacy that may be needed by our local Legislators.

Tom provided an update on the Architect selection, informing the Board that the committee would be meeting the following day to review proposals from the final four selections. He plans to have an Architect under contract by March 1st and pre-schematic designs by the end of March.

CFO Update

Aside from the information provided regarding the financing options for the replacement hospital, David also notified the Board that Wipfli has finished our FY21 and single audits and will be presenting them at the March Finance Committee meeting and the March Board meeting.

New Business:

Tom provided an update on the Cascade Pharmacy status, letting the members of the Board know that Ben has been in regular communication and plans to reopen as soon as he can in a temporary location in Cascade. The clinic continues to help patients move their prescriptions to either pharmacy in McCall or to the preferred mail order pharmacy depending on the patient's insurance plan.

Committee Reports:

Finance Committee:

Members:

Jacque Zemlicka, Chairperson

Michael Drury

David Gough

David Donnahoo

Tom Reinhardt

The Finance Committee met in February 2022 to review the reports provided by David. Jacque also thanked Tom and David for finding a Financial Advisor to assist on replacement-hospital financing.

Strategic Planning Committee:

Members:

David Gough

George Greenfield

David Croshaw

Tom Reinhardt

Jack Knoblock
Karolyn Plehal
Ann Young

The Strategic Planning Committee did not meet.

Quality Assurance, Performance Improvement and Compliance Committee:

Members:

Lesa Becker, Chairperson
George Greenfield
David Gough
Aline Lee
Tom Reinhardt
Teri Coombs
Sarah Hasbrouck
Dr. Camarata

The Quality Assurance, Performance Improvement and Compliance Committee met in February. Most discussion centered on how quality care could be provided in light of Watkins burning down. They offered Kudos to the clinic staff for fielding phone calls and assisting patients with their medication needs. In addition, they notified the Board that there were updates made to some of the Quality Dashboard metrics.

Committee Assignments:

Tom will email Sarah the updated list of Committee Member assignments.

Executive Session:

An Executive Sessions was held under IDAPA 74-206(c). Lesa Becker made a motion that the members of the Board enter into Executive Session to discuss the purchase of Real Property. George Greenfield seconded this motion. A poll was taken of all members of the Board who agreed unanimously to enter into Executive Session at 12:36pm.

The members of the Board exited Executive Session at 1:05pm. No action was taken.

Other/Next Steps:

Agenda Topics for Next Meeting:

- Wipfli Annual Financial Audit
- Update on Payer Contracting Analysis and Progress

Meeting Evaluation:

Members appreciated having the consent agenda to streamline the meetings, making them more efficient.

Adjournment: A motion to adjourn the meeting was made by Rachel Smith, seconded by George Greenfield. All members were in favor, motion passes. Meeting adjourned at 1:16pm.