

Cascade Medical Center Board Minutes

May 19, 2021

CMC Conference Room/Zoom

12:00 pm – 2:30 pm

Trustees present in person: David Croshaw, Jacque Zemlicka, Mary Tracey, George Greenfield

Trustees attending remotely via Zoom: Lesa Becker, Rachel Smith and David Gough

Members absent and excused: None

Others present: Tom Reinhardt, David Donnahoo, Sarah Hasbrouck

Call to Order: Meeting called to order by George Greenfield at 12:04

Mission Moment: George shared the joy that he observed during the COVID-19 vaccination clinics, noting that it occurred in almost everyone, from the patients and volunteers, to the staff members. He also expressed that he believed by having volunteers participate in these activities, it provided another strong link of involvement within the community for those who wanted to help but didn't know how to.

Approval of Agenda: A motion to approve the agenda as posted was made by David Croshaw, seconded by Rachel Smith; all members were in favor, motion passes.

BOT Minutes:

The minutes from the April 21, 2021 Board Meeting were reviewed, there was suggestion to add language stating the Medical Staff had approved prior, the applications for reappointment from providers when they are presented to the board for approval; there was also a grammatical error on page 4. A motion to approve the minutes with the updates as noted was made by Jacque Zemlicka, seconded by David Croshaw; all members were in favor, motion passes.

Operations Report:

Medical Staff Minutes:

Tom provided an update of the Medical Staff minutes for the month of April, which included medication additions to the formulary, education provided by Ben Watkins on antibiotic stewardship surrounding tick bites and Lyme's disease. He informed the board that Kate Farmer shared the PT quality dashboard to the Medical Staff for input and discussion, and that the Medical Staff did review the minutes from the Quality Committee meeting and will continue to do so into the future.

Discussion regarding the addition of remote patient monitoring devices and a brief description of how they would be used to benefit and expand patient care from home occurred after further questions from one member of the board.

The Utilization Review and Volume Trends for the month of April 2021 were as follows:

UTILIZATION REVIEW:

- Total ER Visits: 81 (60 April 2020)
- Total OP Visits: 24 (15 April 2020)

- Total Physical Therapy Visits: 360 (108 April 2020)
- Total Clinic Visits: 423 (298 April 2020)
 - Dr. Ellsworth: 69
 - David Hill: 80
 - Dr. Camarata: 59
 - Heather Lewis: 59
 - Dr. Dardis: 22
 - Courtney Hill: 58
 - Allison Dwyer: 9
 - Chantell Williams: 4
 - Jamie Coffey-Kelly: 63
- Total Laboratory Visits: 298 (165 April 2020)
- Total Radiology Visits: 76 XR's, 38 CT's and 8 US's (69 XR's, 29 CT's, 7 US's April 2020)
 - Death – none
 - Blood Transfusions – one (severely anemic patient in the ED, Life Flight to Boise)
 - Average Length of Stay for Inpatients – there was one inpatient in the month of April, ALOS 87.50 hours (no observation patients)
 - Leaving Against Medical Advice – none
 - Left Without Being Seen – none

PEER REVIEW:

For the first quarter, six charts were sent to the IHA for Peer Review as part of CMC's Ongoing Professional Practice Evaluation Program (OPPE). As of today, five charts have been reviewed with zero deficiencies noted, clinical practice was noted as expected and acceptable and the reviewer was comfortable with the chart. One chart has been assigned to a facility and is waiting to be reviewed.

EMERGENCY DEPARTMENT CALL BACKS:

81 patients called / 0 missed = 100% success rate

TRANSFERS:

All transfers were noted to be of appropriate mode. The following reasons were cited for services and/or equipment needed at CMC to keep patient here:

<i>Transfers</i>		<i>Mode</i>	
Surgery	3	Rotor	4
ENT		Fixed Wing	
Neurology		Ambulance	4
CCU	2	Private Vehicle	2
ICU	5	Ambulance Rendezvous	
Obstetric		Contracted Psych	
PICU			
Psych			

INPATIENT CARE PLANS:

The one inpatient chart in the month of April contained a complete Care Plan.

Financial Report and Volume Trends:

Volume trends were presented graphically, with Tom presenting volume trends year over year for the ED, Clinic and Physical Therapy and David presenting more specific 12 month trends comparing current year to prior year as well as budget. Going forward, it was asked that data for the month should be presented to the board, however year over year data should only be brought to the attention of the board if something drives a change in those trends.

David also presented the new Income Statement, which shows April being a strong month in terms of volumes above budget in numerous service line areas. David spoke to the increase in Contractual Adjustments, explaining that COVID-19 vaccines for Medicare eligible patients are included on the cost report and show as a contractual adjustment in the financials. David also noted the decrease in Bad Debt and Indigent Care as we ask patients to apply for Medicaid prior to our Sliding Fee Scale. Overall, year to date our net income is ahead of budget due to assistance from the COVID-19 Vaccination grant.

CEO Report, Old & New Business:

CEO Update:

Tom shared patient origination data for the ER, Clinic and Physical Therapy. He did note that there has been patient growth from Donnelly, McCall and New Meadows in the clinic, while most of the ER growth has come from the Cascade area. Discussion about this seemed to gravitate to a perception of greater trust of the current providers.

Tom also informed the members of the Board that CMC has been granted "Necessary Provider" status by CMS, and was thankful to the members of the Idaho Bureau of Rural Health for their assistance with this.

Tom also shared that Total Compensation Statements were created and distributed to all employees, showing them benefits that the hospital pays on their behalf, that they may not have known about and the dollar value thereof.

Lastly, Tom shared a brief state legislative update, including the passing of the Medicaid budget and that CAT funds will be funded by the counties beginning in 2022.

COVID Update:

There have been no positive COVID tests at CMC in the last month. Currently Valley County has a vaccination rate of 52%, with more vaccination clinics scheduled through the spring and summer.

Committee Reports:

Finance Committee:

Members:

Mary Tracey, Chairperson
Jacque Zemlicka
David Donnahoo
Tom Reinhardt

The Finance Committee met to discuss the proposal to acquire the land on which CMC's facility sits, and prepared a recommendation for the board.

Quality Assurance, Performance Improvement and Compliance Committee:

Members:

Lesa Becker, Chairperson
Rachel Smith
David Gough
Aline Lee

Tom Reinhardt
Teri Coombs
Sarah Hasbrouck
Dr. Camarata

The Quality Assurance, Performance Improvement and Compliance Committee is currently meeting monthly. Lesa noted the Idaho Hospital Association conducted mock survey, which suggested we add an "Action Items & Assigned Person" column to the Quality Committee meeting minutes for accountability. Tom also shared an update from the CLIA Lab inspection, including the updated policies involving employee competencies and who has authorization to sign off on them. The Quality Committee also completed the list of items noted by committee member Aline Lee, from attending the compliance webinars this past spring. David Gough also mentioned that the Quality Committee is to be kept informed of staff compliance rates for assigned continuing education through Health Stream.

Strategic Planning Committee:

Members:

David Gough
Mary Tracey
David Croshaw
Tom Reinhardt
Jack Knoblock
Karolyn Plehal
Ann Young

The Strategic Planning Committee did not meet in April.

Executive Session:

Two Executive Sessions were held during this meeting.

The first Executive Session was held in accordance with IDAPA 74-206(1)(c) to deliberate regarding an acquisition of an interest in real property. A motion was made by George Greenfield to enter into an Executive Session to discuss Real Property. The motion was seconded by Mary Tracey, role was taken of all members; motion to enter into Executive Session unanimously carries. Members entered into Executive Session to discuss Real Property at 1:32 PM.

The members exited executive session at 1:46PM. A motion was made by Mary Tracey to proceed with acquiring a Quit Claim deed from the current property owners of CMC's land, pending clear title, for the price established by the sellers plus any additional costs for processing. The motion was seconded by Jacque Zemlicka; all members were in favor, motion passes.

The second Executive Session was held in accordance with IDAPA 74-206(1)(b) to discuss Personnel. A motion was made by George Greenfield to enter into an Executive Session to discuss Personnel. The motion was seconded by Lesa Becker, role was taken of all members; motion to enter into Executive Session unanimously carries. Members entered into Executive Session to discuss Personnel at 1:49PM.

The members exited executive session at 2:30PM. No action was taken.

Adjournment: A motion to adjourn the meeting was made by George Greenfield, seconded by Lesa Becker. All members were in favor, motion passes. Meeting adjourned at 2:31pm.