

Cascade Medical Center Board Minutes

November 16, 2022

CMC Conference Room/Zoom

12:00 pm – 2:00 pm

Trustees present in person: David Gough

Trustees attending remotely via Zoom: Lesa Becker, George Greenfield, Michael Drury, David Croshaw, Rachel Smith and Jacque Zemlicka

Members absent and excused: None

Others present: Tom Reinhardt, David Donnahoo, Sarah Hasbrouck, Dr. Ron Ellsworth, Teri Coombs and Bryan Gibson

Call to Order: Meeting called to order by David Gough at 12:01PM.

Mission Moment:

David Croshaw shared his recent experience with the staff at CMC as a patient, stating his care was very personal and he appreciated the respect and attention he was given both by the nursing staff, as well as the physical therapy staff.

Approval of Agenda:

A motion to approve the agenda was made by Michael Drury, seconded by David Gough; all members were in favor, motion passes.

Consent Agenda:

- a) Approval of Minutes from the October 2022 BOT meeting.
- b) Medical Staff Minutes & Utilization Report
- c) Financial update

The members of the board reviewed the Consent Agenda items; hearing no requests to remove items, David Gough adopted the consent agenda.

Provider Privileges:

Sarah presented two Intermountain Hospitalists, Dr. Patten and Dr. Sims, who are requesting Telemedicine/Consulting privileges for a term of two years. Sarah reminded the members of the Board that she utilizes Delegated Credentialing for these providers, and that they are in good standing with their current hospital.

Rachel Smith made the motion to accept the application of Dr. Patten for Telemedicine/Consulting privileges for a term of two years. Jacque Zemlicka seconded the motion. All members were in favor; motion passes.

David Gough made a motion to accept the application of Dr. Sims for Telemedicine/Consulting privileges for a term on two years. David Croshaw seconded this motion. All members were in favor; motion passes.

Leadership Update: **CEO Update**

Tom provided his leadership update, including the direction of COVID data collection and that it will not be reported in the future, however the Board will be notified if there is a spike in cases.

Tom provided project updates, including work on a Hospice partnership so that CMC can provide hospice care to the health district. He also stated that there were two contractors who will be bidding on the Short Term expansion of the lower lot.

David Donnahoo spoke to the employee bonuses and 2023 health benefits, which was very well received. The staff was very grateful of the efforts to reduce the cost of medical benefits.

Tom notified the Board that he is beginning Provider Contract Renewal as most of the providers will be needing new contracts in 2023. He has engaged Gallagher Corporation to assist with compensation and related data.

Tom notified the members of the Board that the Valley County Sheriff's Department ended their contract with Cascade Family Practice for regular inmate care. We will still provide emergency care for inmates.

Tom spoke to the need to start researching a new EMR, given that Athena will not be updating its hospital (ER, Inpatient) product. The best option would be Epic, given both Saint Alphonsus and St Luke's both use it. We would need to piggyback on a larger system's contract, for which conversations has started with St Luke's Community Connect program.

Tom informed the board of a request to participate in a potential NY Times article about Rural Hospitals, which was supported by the members of the Board.

Lastly, Tom spoke to the need to be able to dispense acute care prescriptions, and that we have established a conversation with InstyMeds, a national company that provides a vending style option for patients who have been seen by the Clinic and the ER. We are able to dispense limited prepacks for patients seen only in the ER.

Mission, Vision, and Values:

Tom and David Gough provided more direction on what each Mission, Vision and Values should look like, providing examples that came out of the Executive Committee.

Lesia Becker made a motion to accept the Mission, Vision and Values statement suggested by the Executive Committee. David Croshaw seconded the motion. All members were in favor, motion passes.

Committee Reports:

Finance Committee:

Members:

Michael Drury, Chairperson
Jacque Zemlicka
David Donnahoo
Tom Reinhardt

The Finance Committee did not meet in October, however Jacque did want to notify the members of the board, that Michael Drury would be interested in filling her Chairperson seat, as she would like to focus on her service to the Hospice committee. Given that, David Gough did appoint Michael Drury as the Chairman of the Finance Committee effective immediately. David Gough did express appreciation to Jacque for stepping into the role, and echoed the need for another Board member to join the committee. David Gough also asked that Tom review the Bylaws, as they state currently members of the Finance Committee must be a Member of the Board. He also stated that succession planning needs to be focused on finding community members with finance experience, as the members of the Board continue their succession planning.

Strategic Planning Committee:

Members:

David Gough
George Greenfield
David Croshaw
Tom Reinhardt
Jack Knoblock
Karolyn Plehal
Mike Lancaster
Charlie Gowing
Ann Young

The Strategic Planning Committee did not meet in October.

Quality Assurance, Performance Improvement and Compliance Committee:

Members:

Lesa Becker, Chairperson
David Gough
George Greenfield
Aline Lee
Tom Reinhardt
Teri Coombs
Sarah Hasbrouck
Dr. Camarata

The Quality Assurance, Performance Improvement and Compliance Committee did not meet in October.

Executive Session:

None was planned; there was no Executive Session in this meeting.

Other/Next Steps:

IHA Conference Highlights

Rachel provided an update on the IHA Conference, finding cybersecurity as one of the greatest risks to the organization. She also spoke to Board Dynamics, emailing those resources out to the other members of the Board.

There was discussion about our current policy regarding employees using work computers for personal use. David Gough did ask that the Leadership take this and develop a policy to mitigate the risk of data breaches to be presented to the Board later.

David Gough asked that discussion occur at the next Executive Committee meeting on how to keep the board meetings fresh and relevant.

David Donahoo participated in a strategic planning discussion with Ralph Llewellyn, who shared that a strategic plan should be a living document, constantly driving us into the future instead of the past.

Agenda Topics for Next Meeting:

- Finance Committee Membership
- Department Tours – Lab in December
- Executive Session – Tom’s Review and Goals
- January – Board Evaluation
- Evolution of Board Meetings – Board Education

Meeting Evaluation:

Appreciation of Jacque to continue sitting on the Finance Committee and the knowledge she brings with her years of service and experience.

Adjournment:

A motion was made by Lesa Becker to adjourned the meeting, Jacque Zemlicka seconded. All members were in favor, motion passes. David Gough adjourned the meeting at 1:29pm.