

Cascade Medical Center Board Minutes

October 30th, 2023

CMC Conference Room/Zoom

12:00 pm – 2:00 pm

Trustees present in person: David Gough, George Greenfield, Jacque Zemlicka, and David Croshaw

Trustees attending remotely via Zoom: Rachel Smith and Michael Drury

Members absent and excused: Lesa Becker

Others present: Tom Reinhardt, David Donnahoo, Sarah Hasbrouck, and Teri Coombs

Call to Order: Meeting called to order by David Gough at 12:01PM.

Mission Moment:

David Donnahoo shared a mission moment relating to a recent incident that demonstrated great interagency cooperation to get a patient transferred to a higher level of care. CMC, St. Luke's Ground Transport, Cascade EMS, Fixed wing aircraft, and Boise ICU all coordinated to accomplish the transfer and care for the patient.

1. Approval of Agenda:

David Gough asked if there were any updates to the agenda. Hearing none, he requested a motion to accept the agenda as posted. George Greenfield made a motion to approve the agenda as posted, Jacque Zemlicka seconded. All members were in favor; motion passes.

2. Consent Agenda:

- a) Approval of Minutes from the September 2023 BOT meeting.
- b) October Medical Staff Minutes & September Utilization Report

The members of the board reviewed the Consent Agenda items; hearing no requests to remove items, David Gough adopted the consent agenda.

3. New Providers:

Sarah presented applications for Telemedicine/Consultation Privileges for Alli Cartwright, LCSW and Chanelle Christensen, CSW from the Intermountain Healthcare TeleCrisis team. Utilizing Delegated Credentialing, Sarah stated that these providers met the requirements to approve their applications. David Gough made the motion to approve the applications for Telemedicine/Consulting privileges for a term of two years, George Greenfield seconded this motion. All members were in favor; motion passes.

Sarah also presented applications for Telemedicine/Consultation Privileges for Jane Spencer, CNS, Jeffrey Wagner, MD, Nicholas Okon, DO, and Lukas Clark, MD with Saint Alphonsus TeleStroke team. Utilizing Delegated Credentialing, Sarah stated that these providers met the requirements to approve their applications. David Gough made the motion to approve the applications for Telemedicine/Consulting

privileges for a term of two years, David Croshaw seconded this motion. All members were in favor; motion passes.

4. Leadership Updates:

Leadership Update

Tom shared updates with the members of the Board, stating that the lower parking lot is now completed and will begin being utilized for employee overflow parking. The addition of this parking lot did not require additional handicap parking spaces as the current number already available is more than required. He also wanted to update the members of the board that on November 6th, the WCMEDC's Annual Economic Summit will be held in Cascade at Trinity Pines with CMC being a sponsor of this event. Tom offered an additional ticket to the members of the Board, with George Greenfield accepting this ticket.

Financial Results

David shared the FY end Financial Report, stating it was our first year since 2020 without additional COVID grants to assist with supply costs. He did share that this did not have a negative impact on the overall financial results for the year. He also spoke about volumes, including ER volumes transitioning to Urgent Care visits and a lower Inpatient census compared to previous year. He spoke about Inpatient revenue beating budget, however the clinic revenue did not due to lower acuity visits from walk in appointments. Finally, David shared that although we did not have any 340B revenue for FY23, he has reinitiated the 340b program (restarted on October 1st, 2023) which now includes both pharmacies in McCall as well as the new MediCap pharmacy in Cascade when it opens. Finally, David reminded the members of the Board that beginning in October, property tax revenue will be reported to match the methodology contained in the audited financials as well as the modification in how the Bad Debt deductions from Revenue will be calculated going forward, which will also be more in line with industry standards and cost reporting methodologies. Overall, Total Revenue for the year ended up \$1M or 14% over budget.

David then spoke to expenses, stating that although salary cost was over budget, the benefit cost was well under budget. In regards to supplies, although it was over budget as a dollar amount, the overall Total Supply Expense came in \$28k below the budget of 6.5% of Gross Patient Revenue. Operating expenses were over budget, however total Net Income for the year beat budget by \$741,429.

Proposal for 2nd Clinic Location

Tom shared an SBAR proposal with the members of the Board for consideration regarding opening a second clinic location in Donnelly. This included background leading to the need for clinic expansion due to physical capacity limitations, in addition to data concerning the volume of patients currently utilizing services at Cascade from the Donnelly and McCall areas, making up about 20% of current clinic volumes.

The members of the Board had discussions on the potential schedule and risks relating to opening a clinic in Donnelly, including EMTALA regulations for patients presenting outside the scope of the clinic. David and Tom also spoke to the possibility that this clinic could qualify for the 340b program, generating additional passive revenue. Tom provided a brief overview of the impact on the CAH cost report this clinic would have, as some of the current overhead costs would be allocated out of the CAH to the Donnelly clinic. Tom shared the ProForma over the next three years, showing a positive Net Cash Flow by year three.

David Gough made a motion that the Executive Team proceed with the opening of an Urgent Care and Clinic in Donnelly. George Greenfield seconded this motion. All members were in favor, motion passes.

5. Committee Reports:

Quality Assurance, Performance Improvement and Compliance Committee:

Members:

Lesa Becker, Chairperson
David Gough
George Greenfield
Aline Lee
Tom Reinhardt
Teri Coombs
Sarah Hasbrouck
Dr. Katie Camarata

The Quality Assurance, Performance Improvement and Compliance Committee met in October. David Gough shared the Quality Dashboard with the members of the Board, speaking to the progress being made on most metrics. David Gough then shared the CMS regulation that all contracted provider groups who participate in the care of CMC patients must participate in a Quality Improvement process. Staff members will be compiling a list of those agencies, along with their compliance and will bring back to the next Quality Meeting.

Finance Committee:

Members:

Michael Drury, Chairperson
David Croshaw
Jacque Zemlicka
David Donnahoo
Tom Reinhardt

The Finance Committee did meet, and Mike Drury did share that the Finance Committee had reviewed both the EOY Financial as well as the proposal for a second clinic location in Donnelly and had no further comments to add past what had been already shared by David Donnahoo. David also shared that the Finance Committee did discuss and supported awarding a Thanksgiving Bonus to the staff.

Strategic Planning Committee:

Members:

David Gough
George Greenfield
David Croshaw
Tom Reinhardt
Jack Knoblock
Karolyn Plehal
Mike Saunders
Charlie Gowing
Ann Young

The Strategic Planning Committee did meet this past month. Tom shared an overview of the discussion that occurred, including the main reason for the opposition to the failed bond. It was discussed that the

replacement cost increase was too drastic, and that property taxes are already high. It was also felt that local residents are used to driving for specialty care, especially surgical services. The general public consensus was that the hospital design was too grand for their needs. David Gough suggested that we begin monitoring the individual property tax costs compared to the increasing number of housing/property being added in the future to show a reduction of burden as more properties are added to the overall tax pool.

6. Executive Session:

An Executive Session was held during this October meeting of the board under pursuant to Idaho Code 74-201(1)(b) to consider personnel matters. Jacque Zemlicka made a motion to enter into Executive Session to discuss personnel matters, David Croshaw seconded this motion. The members of the Board were polled by roll call to convene an Executive Session. All members responded affirmatively. Executive Session began at 1:32PM.

The members of the Board adjourned the Executive Session at 1:51pm. No discussion or further action occurred.

7. Other/Next Steps:

Agenda Topics for Next Meeting:

- Toms Annual Evaluation
- Time and Date of Future Meetings
- Craig to present on Remote Viewing Etiquette

Board Education – future video modules

No discussion.

Meeting Evaluation:

Adjournment: David Gough adjourned the meeting at 2:13pm.