

Cascade Medical Center Board Minutes

September 20th, 2023

CMC Conference Room/Zoom

12:00 pm – 2:00 pm

Trustees present in person: David Gough, Jacque Zemlicka, and David Croshaw

Trustees attending remotely via Zoom: George Greenfield, Rachel Smith, Michael Drury, and Lesa Becker

Members absent and excused: None

Others present: Tom Reinhardt, David Donnahoo, Sarah Hasbrouck, and Teri Coombs

Call to Order: Meeting called to order by David Gough at 12:03PM.

Mission Moment:

Tom shared a brief mission moment, stating that CMC received a donation from Horizons and True Value for 15 gallons of paint, which staff used to update the darker hallways in the lab/radiology areas, with fresh paint and wayfinding signs. The employees did all of the work on their own time after hours. The members of the Board asked that these employees receive their thanks at the next all staff meeting.

1. Approval of Agenda:

David Gough asked if there were any updates to the agenda as posted. Sarah stated that the item for Gem State Radiologist Privileges needs to be tabled to October. David Gough motioned to accept the agenda with this modification, Jacque Zemlicka seconded. All members were in favor; motion passes.

2. Consent Agenda:

- a) Approval of Minutes from the August 2023 BOT meeting.
- b) September Medical Staff Minutes & August Utilization Report
- c) August Financial results

The members of the board reviewed the Consent Agenda items; hearing no requests to remove items, David Gough adopted the consent agenda.

3. New Providers:

Sarah presented applications for Telemedicine/Consultation Privileges for Brandon Bonewell, DO, Nicholas Knighton, DO and Christopher Nguyen, DO with Intermountain Healthcare. Utilizing Delegated Credentialing, Sarah stated that these provider met the requirements to approve their applications. David Gough made the motion to approve the applications for Telemedicine/Consulting privileges for a term of two years, Jacque Zemlicka seconded this motion. All members were in favor; motion passes.

4. Leadership Updates:

Tom shared a draft of mini-annual report, which will be shared at the WCMEDC Regional Economic Summit at Trinity Pines in November. He stated the report will be updated to reflect the financial data at the end of the fiscal year once it is finalized. Tom also shared that CMC will be a sponsor for this event, and will have a table if any of the members of the Board would like to attend. It was suggested that Tom reach out to Legislators to encourage attendance as well.

Tom shared an update on the growing Volunteer Program, and the many programs CMC volunteers are involved in within the community. Most notable is the growth in Foot Clinic attendance, which is a partnership with St. Luke's. The volunteers will also be providing weekend dietary support as well as care companions.

Tom shared an update on the Patient Transport Van, sharing that its utilization is growing and has been a valuable resource to those in the community who need assistance with transportation.

Tom shared that he is meeting with some community members in the near future to hear public input on the continued Strategic Planning efforts. David Croshaw will join the meeting with Tom on Monday and David Gough is tentative for this Friday.

Tom then shared CMC Priorities through the end of the year, including focusing on the upcoming Triennial CMS compliance survey, in addition to continuing work on our QAPI program.

Sarah shared a brief update on the engagement with Sliced Health, who will provide claims analytics comparing contracts to payments received from payers. They will also be providing services to support the Pricing Transparency requirement as well.

Tom noted that we have received 2023/2024 Influenza vaccines in limited quantities and have preordered the new COVID vaccines, but have not received any of them yet. We did decide not to order the new adult RSV vaccines, as they should be available at most pharmacies.

Tom also shared other Operational priorities include Annual inventory, cost reporting and audits, as well as yearend financial close out. Annual Accomplishment reviews are also underway with all members of the staff.

Tom shared Strategic Projects, including the development of the lower parking lot, as well as continued discussions to help facilitate the opening of a retail pharmacy. Work also continues with Bluebird Hospice to develop a local hospice program. He also shared that we continue to evaluate options to expand clinic bandwidth, as well as home Physical Therapy services. Finally, Tom shared that we continue to work with C-WHO on the evaluation and scoping of an Epic conversion as well as continued participation in HRSA's REH conversion workgroup.

5. Committee Reports:

Quality Assurance, Performance Improvement and Compliance Committee:

Members:

Lesa Becker, Chairperson

David Gough

George Greenfield

Aline Lee

Tom Reinhardt

Teri Coombs
Sarah Hasbrouck
Dr.Katie Camarata

The Quality Assurance, Performance Improvement and Compliance Committee did not meet. The next meeting is scheduled in October, prior to the meeting of the Board.

Finance Committee:

Members:

Michael Drury, Chairperson
David Croshaw
Jacque Zemlicka
David Donnahoo
Tom Reinhardt

The Finance Committee did not meet. The next meeting is scheduled in October, prior to the meeting of the Board.

Strategic Planning Committee:

Members:

David Gough
George Greenfield
David Croshaw
Tom Reinhardt
Jack Knoblock
Karolyn Plehal
Mike Saunders
Charlie Gowing
Ann Young

The Strategic Planning Committee did not meet this past month. There are not future meetings scheduled at this time, however Tom continues to meet with members of the community regarding opinions and suggestions.

6. Executive Session:

An Executive Session was not planned for the September meeting of the board, and no Executive Session occurred during this meeting.

7. Other/Next Steps:

Agenda Topics for Next Meeting:

- Executive Session Follow Up Previous
- Committee Reports
- Potential Date and Time Change for meeting cadence.

Date and Time for Future Meetings:

Rachel proposed moving the BOT meetings to the evenings, suggesting Monday or Thursdays at 5:30pm. David Donnahoo suggested the 4th Monday to allow for committee meetings to occur. Discussion occurred between the members of the Board, and it was asked that this be added as an agenda item for October's meeting.

Board Education – future video modules; IHA Conference October 2nd, 2023

Tom shared that he will be providing future educational videos. He also informed the member of the Board that if anyone is interested in attending, the IHA Conference enrollment is open until tomorrow. Lesa and Rachel spoke to past years' experience, stating it was a valuable conference to attend.

David Gough also reminded the members of the Board that HealthStream modules have been assigned and to contact Bryan Gibson if log in issues occur.

Meeting Evaluation:

The members appreciated the efficiency of the meeting today.

Department Tour: Pharmacy

Tom introduced Heidi Galyardt, PharmD who shared updates that have occurred within the past year. These included safety measures like Tallman lettering for all medications within the pharmacy, as well as general organization for all areas within the facility that store medications. She also spoke to the creating and ongoing development of the Antimicrobial Stewardship program. She shared ongoing projects like compliance for DSCSA, as well as transitioning to unit dosing for all solid, single unit meds, and potentially moving to barcode scanning and formulary management in the future.

Adjournment: David Gough adjourned the meeting at 1:10pm.