

*Cascade Medical Center Board Minutes*

**January 23, 2024**

**CMC Conference Room/Zoom**

**12:00 pm – 2:00 pm**

**Trustees present in person:** David Gough, George Greenfield, and Jacque Zemlicka.

**Trustees attending remotely via Zoom:** Michael Drury, David Croshaw, Lesa Becker and Rachel Smith

**Members absent and excused:** None

**Others present:** Tom Reinhardt, David Donnahoo, Sarah Hasbrouck, and Teri Coombs

**Call to Order:** Meeting called to order by David Gough at 12:08 PM.

**Mission Moment:**

Lesla asked Tom to share the mission moment he provided to the Medical Staff regarding Patient falls, and the work being done by CMC staff to go above and beyond the standard of care to further reduce patient fall risk. The CMC Foundation has agreed to fund 2 new ER gurneys with special features to support this work.

**1. Approval of Agenda:**

David Gough asked if there were any updates to the agenda. Hearing none, he requested a motion to accept the agenda as posted. George Greenfield made a motion to approve the agenda as posted, Jacque Zemlicka seconded. All members were in favor; motion passes.

**2. Consent Agenda:**

- a) Approval of Minutes from the December 2023 BOT meeting.
- b) January Medical Staff Minutes & December Utilization Report
- c) Approval of Medical Staff Elections and Appointments

The members of the board reviewed the Consent Agenda items; Rachel Smith asked that the Medical Staff Minutes be pulled out of the agenda for discussion. Hearing no other requests, the Medical Staff Minutes were open for discussion.

Rachel asked about the ER call back rate, specifically if there was something to be done to bring the rate back up to where it has been historically. Teri responded that it had already been noticed, and the lapse was thought to have been a result of the holidays and staffing levels, and has already been addressed.

Hearing no other items needing to be discussed, David Gough adopted the Consent Agenda.

### **3. Q1 Financials:**

David Donnahoo shared the Q1 Financials, stating that overall the clinic and hospital are slow, driving volumes and revenue to be behind budget. Members of the Board did have discussion that their personal experiences have led to the observation of not only other facilities, but overall the entire area and business community is slower. David also spoke to the payer mix in the ER having an impact on Contractual Adjustments. There are some Inpatient Visits that will be booked in February that will help alleviate the Contractual Adjustments issue.

He did share that Expense control has been a win, although there was an unexpected \$54K in Covid vaccine expense. David Gough did ask that a full evaluation of all vaccine expense and reimbursements be reviewed at the next opportunity for the Finance Committee meeting.

### **4. New Providers:**

Sarah presented applications for Telemedicine/Consultation Privileges for Aileen Castillo, MD, Emaad Khansur, MD, Alexander Luer, MD, Jeffrey Snedaker, MD and Bryan Still, MD with Intermountain Hospital. Utilizing Delegated Credentialing, Sarah stated that these provider met the requirements to approve their applications. Jacque Zemlicka made the motion to approve the applications for Telemedicine/Consulting privileges for a term of two years, George Greenfield seconded this motion. All members were in favor; motion passes.

### **5. Leadership Updates:**

Tom shared the update regarding Medical Staff Leadership for 2024, stating that Dr. Ellsworth will remain the Hospital Medical Director, Dr. Camarata will remain the Clinic Medical Director and David Hill, PA-C will be the Chief of Staff. All of the Medical Staff elected to take additional Occupational Medicine training in 2024.

Tom also shared an update on the Donnelly Clinic, stating provider interviews have been scheduled and we are sourcing equipment. Also, at-home Physical Therapy began successfully last week serving patient who would otherwise not be able to get services. The CMC Foundation will be funding a new EKG machine and 2 new ER gurneys.

Tom shared the SBAR for the Financial plan in Q2 including ensuring we are capturing all of our revenue accurately, and a new QA protocol using a vendor, Slice Health, to confirm insurers are paying CMC according to our contracts. He also spoke about having an external review of the entire Revenue Cycle beginning mid-February. CMC is also adding therapeutic phlebotomy as a new service, as well as sending out some target marketing via direct mail starting with Physical Therapy.

It was agreed by the members of the Board that continuing to control expenses is key.

### **6. Committee Reports:**

#### **Quality Assurance, Performance Improvement and Compliance Committee:**

##### **Members:**

Lesa Becker, Chairperson  
David Gough  
George Greenfield  
Aline Lee  
Tom Reinhardt

Teri Coombs  
Sarah Hasbrouck  
Dr.Katie Camarata

The Quality Assurance, Performance Improvement and Compliance Committee did not meet.

**Finance Committee:**

Members:

Michael Drury, Chairperson  
David Croshaw  
Jacque Zemlicka  
David Donnahoo  
Tom Reinhardt

The Finance Committee did meet, and Mike gave an update on the Financial policies that were reviewed, including the new policies for the 340b program. David shared that these, as well as all Financial Policies be approved as the Financial Committee has reviewed, as required by our Conditions of Participation to review all policies every two years. It was recommended by the Finance Committee that these policies be approved. They will be included on the February agenda as an action item for approval.

**Strategic Planning Committee:**

Members:

David Gough  
George Greenfield  
David Croshaw  
Tom Reinhardt  
Jack Knoblock  
Karolyn Plehal  
Mike Saunders  
Charlie Gowing  
Ann Young

The Strategic Planning Committee did not meet.

**7. Department Update - Radiology:**

Mike Drury made a motion to table this to the February meeting. George Greenfield seconded this motion. All members were in favor; motion passes.

**8. Executive Session:**

No Executive Session was held.

**9. Officer Elections:**

David Gough shared his thanks for serving as Chairman for the past two years, and the members of the Board appreciated his services. He then opened the floor for nominations.

Lesia Becker nominated Rachel Smith for Chairperson. George Greenfield seconded this motion. All members were in favor of this nomination, no members were opposed. Motion passes.

Lesa Becker nominated George Greenfield for Vice Chairperson. Rachel Smith seconded this motion. All members were in favor of the nomination, no members were opposed. Motion passes

Rachel Smith nominated Sarah Hasbrouck for Secretary. Jacque Zemlicka seconded this motion. All members were in favor of the nomination, no members were opposed. Motion passes.

Jacque Zemlicka nominated David Donnahoo for Treasure. Lesa Becker seconded this motion. All members were in favor of the nomination, no members were opposed. Motion passes.

## **10. Other/Next Steps:**

### **Agenda Topics for Next Meeting:**

Financial Policies, Comprehensive Liability Policies and 340b Policies – Review and Approve  
Future Meeting Locations  
Audit and Cost Report – Review and Approve  
Committee Assignment Updates

### **IHA Update:**

David Gough provided an update on his role within the Idaho Hospital Association, including his appointment to the Board of Directors, as well as his appointment as a Trustee for the Southwest Region. He shared some data on the LEAP presentation given, showing that 60% of graduating HS students are interested in pursuing a career in Healthcare. He shared that there is an \$8k grant available to these students.

David Gough also asked Tom to share an update on the UPL's during this Legislative Session. Tom shared a brief education of what the Upper Payment Limit is, and how that extra Federal Funding is intended to help make up the reimbursement shortfall when health care providers like CMC provide care to Medicaid patients. Currently, the state keeps 30% of the UPL and allows health care providers to keep 70%. This year several legislators are pushing for 60% of the UPL funding to be kept by the state with only 40% going to health care provider.

Lastly, David Gough shared the update from new leadership of IHDE, sharing that they are now self-funded, and will continue to support Idaho hospitals ability to share important patient data. He also shared that Dean Cameron has been appointed as the Interim Director of the Idaho Department of Health and Welfare. One of the main concerns voiced by the IHA trustees, was addressing the timeframe for credentialing Providers with Insurance Payers within the State of Idaho.

It was also suggested that IHA updates become a standing agenda item, including legislative activity, for future meetings.

### **Meeting Evaluation:**

Rachel Smith thanked David Gough for his service and leadership. It was felt that the meeting was productive.

**Adjournment:** David Gough made a motion to adjourn the meeting, George Greenfield seconded this motion. All members are in favor, motion passes. Rachel Smith adjourned the meeting at 1:34pm.