

Cascade Medical Center Board Minutes

November 15th, 2023

CMC Conference Room/Zoom

12:00 pm – 2:00 pm

Trustees present in person: David Gough, George Greenfield, Jacque Zemlicka, Rachel Smith and David Croshaw

Trustees attending remotely via Zoom: Lesa Becker

Members absent and excused: Michael Drury

Others present: Tom Reinhardt, David Donnahoo, Sarah Hasbrouck, and Teri Coombs

Call to Order: Meeting called to order by David Gough at 12:01PM.

Mission Moment:

No Mission Moment was provided as Michael Drury was absent at the last minute.

Approval of Agenda:

David Gough asked if there were any updates to the agenda. Hearing none, he requested a motion to accept the agenda as posted. David Croshaw made a motion to approve the agenda as posted, Jacque Zemlicka seconded. All members were in favor; motion passes.

2. Consent Agenda:

- a) Approval of Minutes from the October 2023 BOT meeting.
- b) November Medical Staff Minutes & October Utilization Report

The members of the board reviewed the Consent Agenda items; hearing no requests to remove items, David Gough adopted the consent agenda.

3. New Providers:

Sarah presented applications for Telemedicine/Consultation Privileges for Rachel Steiner, DO and Christopher Fanale, MD with Saint Alphonsus TeleStroke team. Utilizing Delegated Credentialing, Sarah stated that these provider met the requirements to approve their applications. David Gough made the motion to approve the applications for Telemedicine/Consulting privileges for a term of two years, George Greenfield seconded this motion. All members were in favor; motion passes.

Sarah presented applications for Telemedicine/Consultation Privileges for Shukairo Baker, LCSW and Blake Berry, CSW from the Intermountain Healthcare TeleCrisis team. Utilizing Delegated Credentialing, Sarah stated that these provider met the requirements to approve their applications. Rachel Smith made the motion to approve the applications for Telemedicine/Consulting privileges for a term of two years, Jacque Zemlicka seconded this motion. All members were in favor; motion passes.

4. Leadership Updates:

Tom shared the leadership update, beginning with the work on the Donnelly clinic. Connections have already been established with the various government entities to begin setting up the clinic as a Rural Health Clinic. Tom did share that the accrediting body for Idaho RHC's (the Bureau of Facility Standards) has delegated credentialing to two designated private sector entities, and contact has been made to request RFP's for their service. It was mentioned that if the cost is excessive, that the options be presented to the Finance Committee. He also shared that an offer has been extended to one full time provider with inquires to others for part time and PRN work. Finally, Tom shared that tenant improvements will be completed in December.

Tom shared that CMC has contracted with a consultant to provide a Revenue Cycle Analysis, and they will be here at the beginning of December. She will be evaluating our processes for efficiency and appropriateness for all billing and coding practices.

Tom spoke briefly regarding our current Emergency Operations plan, which was updated in 2023. He described the live and table top events that have occurred in the past year, which counted towards our compliance. Interagency cooperation was discussed, specifically the mass casualty tent that is available at the Donnelly Fire Department and how it is deployed utilizing State Comm.

Tom shared an update on the WCMEDC Summit recap, stating it was a well attend summit and worth going to. George spoke to the trend discussions and overall high level of change and how to deal with this change as it relates to the local economy. Affordable housing was also discussed, as it impacts business' ability to recruit and retain employees, but that this is a common issue throughout the state.

Tom shared that discussions on partnering with another agency to develop a Hospice program locally have ended. The partner company was acquired and expansion to Cascade is not a priority for the new owners.

David shared a brief overview of the current consideration to proceed with a Home Physical Therapy service. He is in the process of putting together a ProForma for this and will present it in the future once the analysis is completed. Some of this analysis will include which services will be appropriate for home PT.

Financial Results

David spoke to the Financial Data for October, stating that ER volume was down significantly to budget. Volume data was shared, and while October was down, the first few weeks of November is consistent with past data.

David Gough also made a recommendation that the members of the Financial Committee have a few extra days to review the monthly financial data prior to the members of the Board so that any concerns can be addressed prior to the Board meeting.

Update Medical Staff Bylaws to Allow for Two Medical Director – One Clinic and One Hospital

Tom shared that the language in the Medical Staff Bylaws have been updated to allow for more than one Medical Director. David Gough made the motion to accept the updated language to the Medical Staff Bylaws to allow for this. George Greenfield seconded this motion. All members were in favor; motion passes.

Clinic Profile and Update – Sarah Hasbrouck

Sarah provided a brief update on the Clinic, including the annual RHC evaluation happening this Friday, as well as speaking to improvement efforts currently being addressed.

5. Committee Reports:

Quality Assurance, Performance Improvement and Compliance Committee:

Members:

Lesa Becker, Chairperson
David Gough
George Greenfield
Aline Lee
Tom Reinhardt
Teri Coombs
Sarah Hasbrouck
Dr.Katie Camarata

The Quality Assurance, Performance Improvement and Compliance Committee did not meet.

Finance Committee:

Members:

Michael Drury, Chairperson
David Croshaw
Jacque Zemlicka
David Donnahoo
Tom Reinhardt

The Finance Committee did meet, and Mike Drury not meet.

Strategic Planning Committee:

Members:

David Gough
George Greenfield
David Croshaw
Tom Reinhardt
Jack Knoblock
Karolyn Plehal
Mike Saunders
Charlie Gowing
Ann Young

The Strategic Planning Committee did not meet.

6. Executive Session:

An Executive Session was not planned for the November meeting of the Board.

7. Other/Next Steps:

Agenda Topics for Next Meeting:

-Time and Date of Future Meetings

David Croshaw made a motion to move the cadence of the meetings beginning in 2024 to the Fourth Tuesday of each month. Rachel Smith seconded this motion. All members were in favor, motion passes.

Board Education – future video modules

George Greenfield made a motion to table the video to December. Jacque Zemlicka seconded the motion. All members are in favor; motion passes.

Meeting Evaluation:

Good meeting, very efficient.

Adjournment: Jacque Zemlicka made a motion to adjourn the meeting today. Lesa Becker seconded this motion. All members are in favor; motion passes. David Gough adjourned the meeting at 1:18pm.