

*Cascade Medical Center Board Minutes*

**August 27<sup>th</sup>, 2024**

**CMC Conference Room/Zoom**

**12:00 pm – 2:00 pm**

**Trustees present in person:** Rachel Smith, Lesa Becker, David Gough, George Greenfield, and David Croshaw

**Trustees attending remotely via Zoom:** Jacque Zemlicka and Michael Drury

**Members absent and excused:** None

**Others present:** Tom Reinhardt, Randy Kyrias, Sarah Hasbrouck, Teri Coombs, and Craig Trumbull

**Call to Order:** Meeting called to order by Rachel Smith at 12:02PM.

**Mission Moment:**

Sarah shared the mission moment, speaking about a recent patient experience that demonstrated the growing reach and capabilities of Cascade Medical Center. A patient presented to the Donnelly Urgent Care with a painful eye injury during the weekend. A local optometrist, Dr. Rast, has privileges at Cascade Medical Center and was called in to help care for the patient who was unable to go to Boise for care. The patient was taken to CMC and successfully treated by Dr. Rast and Jennifer Sawmiller, PA.

**Approval of Agenda:**

Rachel Smith asked if there were any updates to the agenda. Tom pointed out a typo relating to “Public Comment on the FY24 Budget” in item 4 which should read FY25 Budget – as written in the public postings of the proposed budget. George Greenfield made a motion to correct the typo on the agenda. Lesa Becker seconded this motion; all member were in favor, motion passes. The agenda will reflect the correction. David Gough then made a motion to approve the agenda with the correction reflected above, Lesa Becker seconded this motion. All members were in favor; motion passes.

**2. Public Comment**

Public Comment was provided by two members of the community at the September Board Meeting.

Ingrid Serpas, residing at 509 N. School Street provided public comment relating to her concern for the need of a privacy fence bordering her property with the lower parking lot owned by CMC. Her stated concerns included privacy and security of her property, misdirection of traffic trying to turn into her driveway, and the flooding impact of snow removal.

Warren Sedlacek, residing at 506 N. School Street provided public comment relating to the placement of the exit location of the lower parking lot, stating when it is utilized at night, headlights shine directly into the picture window of his living room.

**3. Consent Agenda:**

- a) Approval of Minutes from the July 23<sup>rd</sup> and July 29<sup>th</sup>, 2024 BOT meeting.
- b) August Medical Staff Minutes & July Utilization Report
- c) July Financials

The members of the board reviewed the Consent Agenda items for additional discussion. Tom notified the Members of the Board that there was an error in the July 23, 2024 minutes in section 7. Other/Next Steps to correct the Agenda Topics, specifically the listed Agenda Topics for Next Meeting were not reflected accurately. Tom provided an updated document with the correct reflection listed.

George Greenfield made a motion to approve the July 23, 2024 Minutes with the correction made to section 7. Other/Next Topics, Agenda Topics for Next Meeting. Lesa Becker seconded this motion. All members were in favor; motion passes.

Hearing no other items needing to be withdrawn from the Consent Agenda, Rachel Smith adopted the remaining two items within the Consent Agenda.

#### **4. FY2025 Proposed Budget & Public Hearing**

##### **Public Comment on FY25 Budget – Finance Committee**

There was no public comment on the Proposed Budget for FY2025. Hearing no comment, Michael Drury made a motion to adopt the FY25 Budget as presented. George Greenfield seconded this motion. All members were in favor; motion passes.

#### **5. Leadership Updates**

##### **Landscaping Proposal – Lower Parking Lot**

Tom shared the proposal for landscaping related to the lower parking lot, reviewing the scope of work from the bid provided by Alpha Nursery to address both privacy and dust mitigation concerns, as well as improve the aesthetic look of the parking lot. Snow removal was a consideration for the greenery choices within the project proposal, as well as irrigation. The pros and cons of a having a privacy fence were discussed along the North border as an alternative to the skyrocket junipers. David Gough made a comment about his concern using junipers, specifically to insect infestation and bird mitigation as additional costs that may not have been accounted for. He also shared concerns that ongoing maintenance to keep them attractive might be more of a financial burden than anticipated. His suggestion would be to get a bid for an aesthetically pleasing privacy fence. Other members of the Board suggested a combination of both the privacy fence and the green fence to address the concerns of the residents on the eastern and norther borders of the parking lot.

A brief discussion relating to the traffic pattern flow through the parking lot to mitigate light pollution into the houses along School Street took place, with a suggestion of designating that the entrance into the lower parking lot be from N. School Street and the exit from the lower parking lot utilize the driveway that leads up to the Lefever Street and the upper parking lot in an effort to help facilitate a one way traffic direction. Tom providing insight from the Fire Chief that the placement of the designated entrance/exit of the lower lot had to remain at its current location, and that the upper driveway “exit” was not meant to be a driveway, but rather is a walkway and therefore is not wide enough to be a designated roadway. It was acknowledged that occasionally employees were using this as a driveway. The option to use the upper walkway as a driveway will be further researched.

The members of the Board requested Tom get new bids to cover both the privacy fence option on the North side of the parking lot, as well as the proposed green fence option along the East side of the parking lot. The members of the Board also considered this project might need to occur in two phases and

discussed the timing of when the phases of work could occur. It was decided that if they could occur prior to the end of the year, it would be preferable as long as that could be accommodated within the hired contractors schedules.

Lesa Becker made a motion to approve a total budget of \$17,000 with the irrigation and junipers/grasses on the east border of the parking lot, and then to eliminate the plan for junipers to be planted on the north border of the parking lot, instead replacing these with a solid privacy fence. George Greenfield seconded this motion. All members are in favor; motion passes.

### **Cease Saturday Cascade Clinic Hours effective 9/1/2024**

Tom spoke to the need to initiate the closing of Cascade Clinic on Saturdays effective September 1<sup>st</sup> instead of October 1<sup>st</sup>. George Greenfield made the motion to approve this change of hours effective September 1<sup>st</sup>. Lesa Becker seconded this motion. All members were in favor; motion passes.

### **EPIC EMR Planning**

Tom provide an update on the work towards a potential EPIC implementation. He shared that there was an onsite meeting with Ochin Epic, Suscipe and CMC to outline the timeline of work and responsibilities for each of the teams involved. Tom shared that CMC is on track to have a contract agreement ready to sign for the Finance Committee to review in September so that they can provide feedback to the full Board in September for consideration of approval. Tom also shared that Tom Watson is volunteering his time and expertise to help guide the change management and organizational learning for this project.

David Gough asked that we consider marketing CMC's EPIC conversion, especially how it would positively impact patients who would be able to have lab/services done at CMC and shared with other EPIC providers.

### **Perpetua Clinic Opportunity**

Tom shared that he continues to work on a proposal for Perpetua Resources to support both a clinic/ambulance service at the mine location, as well as an additional Occupational Medicine services. Brief discussion also occurred about whole person health of the workers and any families that would choose to live in the area. Tom did point out that the current effort is aimed at assisting Perpetua Resources with creating a budget for having these services, allowing for potential consideration for CMC to provide this work in the future.

### **General Updates-All**

Tom shared a summary of Surveys and Inspections that have occurred this year. The most significant finding is the hospital's outdated oxygen distribution system, which we will need to replace by the end of 2025. Sarah also shared the recent compliance survey for the Donnelly clinic and spoke to the two minor deficiencies that will be corrected this year.

## **6. Committee Reports:**

### **Quality Assurance, Performance Improvement and Compliance Committee:**

#### Members:

Lesa Becker, Chairperson

David Gough

George Greenfield

Aline Lee  
Tom Reinhardt  
Teri Coombs  
Sarah Hasbrouck  
Dr. Katie Camarata

The Quality Assurance, Performance Improvement and Compliance Committee did not meet in August.

**Finance Committee:**

Members:  
Michael Drury, Chairperson  
David Croshaw  
Jacque Zemlicka  
David Donnahoo  
Tom Reinhardt

The Finance Committee did meet, and they reviewed all of the financial information that was presented in the Board packet. They had no further comments to provide.

**Strategic Planning Committee:**

Members:  
David Gough  
George Greenfield  
David Croshaw  
Tom Reinhardt  
Jack Knoblock  
Karolyn Plehal  
Mike Saunders  
Charlie Gowing  
Ann Young

The Strategic Planning Committee did not meet.

**7. Executive Session:**

An Executive Session was not planned for the August Board Meeting, and one was not held.

**8. Other/Next Steps:**

**Agenda Topics for Next Meeting:**

- Lower parking lot landscaping/fence Plan Update
- Perpetua clinic update
- REH Status
- EPIC Contract Decision

**Meeting Evaluation:**

Rachel appreciated the expertise and input of the members of the Board. Lesa also felt the members of the Board did a good job listening to public comment.

**Adjournment:** David Croshaw made a motion to adjourn the meeting, David Gough seconded this motion. All members are in favor, motion passes. Rachel Smith adjourned the meeting at 1:39pm.