

Cascade Medical Center Board Minutes

September 24, 2024

CMC Conference Room/Zoom

12:00 pm – 2:00 pm

Trustees present in person: Rachel Smith, Lesa Becker, Jacque Zemlicka, George Greenfield, and David Croshaw

Trustees attending remotely via Zoom: David Gough and Michael Drury

Members absent and excused: None

Others present: Tom Reinhardt, Randy Kyrias, Sarah Hasbrouck, Teri Coombs

Call to Order: Meeting called to order by Rachel Smith at 12:01PM.

Mission Moment:

George shared his mission moment, speaking about his own experiences with CMC starting over 20 years ago, when he and his spouse were looking for property. He shared the staff at CMC took over half an hour speaking with them, leaving a lasting impression of the organization. This experience led George to begin volunteering, eventually taking a place on the Board. He shared that he and his spouse have never felt like a number, but rather they have always felt cared for and that at times have received better care than they could have received elsewhere. The outcomes have been exemplary despite the old facility and George is grateful of his service and care.

Approval of Agenda:

Rachel Smith asked if there were any updates to the agenda. Hearing none, Jacque Zemlicka then made a motion to approve the agenda as posted, Lesa Becker seconded this motion. All members were in favor; motion passes.

2. Public Comment

Warren Sedlacek provided public comment that he had met with the Fire Chief, Steven Hull, speaking about the ingress/egress in the lower lot, and rules governing access via School Street vs. LeFever Street. Per Mr. Sedlacek, the fire department places no restrictions on either access point, allowing the hospital to determine traffic flow patterns through the lower parking lot. Mr. Sedlacek's request is for School street to be used for ingress and LeFever Street for egress in order to minimize vehicle lights shining into his front window.

3. Consent Agenda:

- a) Approval of Minutes from the August 2024 BOT meeting.
- b) September Medical Staff Minutes & August Utilization Report
- c) August Financials

The members of the Board reviewed the Consent Agenda items for additional discussion. Hearing no items needing to be withdrawn from the Consent Agenda, Rachel Smith adopted the Consent Agenda.

4. Provider Staff Appointments

Intermountain Health Hospitalists

Sarah presented a request from Dr. M. Nathan Starr, DO, the Medical Director of the Tele-Hospitalists at Intermountain Health, who submitted a letter of good standing and updated roster for his employed physicians that provide Inpatient coverage at CMC. Delegated credentialing was used to process the applications for these physicians, and it was determined they all met the requirements of CMC to be approved for membership of the Medical Staff with Telemedicine/Consulting privileges. George Greenfield made the motion to approve the applications from the Intermountain Tele-Hospitalists, granting them privileges for a term of two years. Lesa Becker seconded this motion. All members were in favor; motion passed.

Saint Alphonsus Tele-Neurologists

Sarah presented applications from two SARMC employed Neurologists who would be providing care to potential stroke patients within the ER utilizing the TeleStroke robot. She stated that delegated credentialing was utilized for the applications from Dr. Jane Bigelow and Dr. Scott Sorge, who met all the requirements and were requesting Telemedicine/Consulting privileges to CMC's Medical Staff. Jacque Zemlicka made the motion to approve the applications from Dr. Bigelow and Dr. Sorge for a term of two years to the Medical Staff. David Croshaw seconded the motion. All members were in favor; motion passed.

Gem State Radiologists

Sarah presented applications from two Gem State Radiologists, Dr. Anna Hudson and Dr. Stephen Winter, who have privileges at SARMC, and are asking for Telemedicine/Consulting privileges to be able to read radiological studies taken at CMC by Gem State Radiology. Sarah shared that both providers met the requirements of delegated credentialing, and therefore recommended that their applications be approved. Lesa Becker made a motion to accept the applications from Dr. Hudson and Dr. Winter, granting Telemedicine/Consulting privileges for a term of two years to the Medical Staff. Jacque Zemlicka seconded this motion. All members were in favor; motion passed.

5. EMR Contract, EMR Project Mgmt Contract

Contract with OCHIN for EPIC EMR

Randy gave brief background into the services provided by OCHIN who are an EPIC reseller to smaller hospitals. He spoke to OCHIN's need to understand the scope of our project to provide an accurate pricing model and timeline for an EPIC implementation. Randy informed the board of the GL software, MultiView, that must be purchased separately, but is included within the OCHIN EPIC project scope and go live for that would occur concurrent to but distinct from the OCHIN EPIC go live. Tom also spoke to the review done by Suscipe and CMC's legal team of the proposed OCHIN EPIC Master Service Agreement. None of the issues identified by either would be a deal breaker, however there are opportunities for CMC to negotiate with OCHIN so that we are protected fully. Tom informed the Board that he is ready to begin the final redline of the Master Services Agreement should the board elect to proceed.

Randy shared slides with the Board relating to pricing of this project, including a split out of implementation and licensing costs by significant line items. Additionally, Randy shared that MultiView was going to waive implementation fees of \$125k for the GL system. Randy also shared that a new IT

person has been hired, who has experience with an EPIC conversion and is a current EPIC Super User for another hospital/clinic that uses Epic.

Michael Drury did let the member of the Board know that this information was presented to the Finance Committee previously, and the Finance Committee does endorse the information provided to them, as well as the progression of this proposed project.

Discussion also occurred relating to historical medical records and how they would show for patients in new My Chart accounts. One potential add on for this project at an additional cost, would be the MediQuant software that could make this possible. The question also arose as to if patients with a current Epic My Chart account would need to make an additional account for the CMC My Chart. This will be researched and communicated with the Board at a later time.

After discussion, David Croshaw made a motion to direct CMC leadership to enter into final contract negotiations with OCHIN for the Ochin-Epic EMR as a replacement for Athena and WebPT applications currently in use; to allow up to \$1 million in CMC reserves to be used for project implementation and installation costs (excluding funds granted from the CMC Foundation;) and to authorize the CMC CEO to Sign the agreement pending CMC Legal Review. David Gough seconded this motion. All member of the Board were polled, and all voted affirmative. Motion passes.

Contract with Suscipe for Project Management

Tom shared an overview of staffing adjustments related to Epic implementation, including the hiring of an additional IT person, as well as personnel shifts within CMC to allow Sarah to focus on the revenue cycle processes and Sylvia to assume management of the clinics. Lastly, Tom spoke to the potential project management for this OCHIN Epic project, stating he believes at Randy's recommendation, that CMC could assume the management of this project (with Randy as project manager and Teri as clinical lead), thus eliminating the need for outsourcing an official Project Manager. George shared his perspective, stating in his past experience with both internal and external project managers, those projects with internal managers who understand the culture and work flow processes were always more successful. He also shared the importance of the project team to trust each other and feel confident to share concerns about the ongoing project progress.

6. Leadership Updates

Update on Landscaping

Tom shared an update on the lower lot landscaping, sharing Chris has been working with a contractor and our northern neighbor to construct a privacy fence which should be completed in the next few weeks. He also shared that Alpha Nursery will be working towards completing both irrigation as well as a mix of trees and grasses to the border between the lower lot and School Street. Chris will contact the Alpha Nursery team to update the request from only grasses to a mix of trees and grasses.

Rural Emergency Hospital License Status

Tom shared that the issue with Idaho Medicaid still exists, in terms of recognizing the Rural Emergency Hospital as a license type that reimburses ER visits at a hospital rate vs. a clinic rate. The Governor's office and the Idaho Hospital Association are now involved in engaging Idaho Medicaid to work out an agreement for payment until the license is designated within the Idaho legislature. Discussions are ongoing.

Perpetua Clinic Opportunity

Tom did submit a draft clinic plan to Perpetua, which included a very detailed financial Proforma for both set up and operations. He estimates that he will hear back closer to the end of the year, when Perpetua receives their official Record of Decision from the Forest Service for their project.

7. Committee Reports

Quality Assurance, Performance Improvement and Compliance Committee:

Members:

Lesia Becker, Chairperson
David Gough
George Greenfield
Aline Lee
Tom Reinhardt
Teri Coombs
Sarah Hasbrouck
Dr. Katie Camarata

The Quality Assurance, Performance Improvement and Compliance Committee did not meet in September.

Finance Committee:

Members:

Michael Drury, Chairperson
David Croshaw
Jacque Zemlicka
David Donahoo
Tom Reinhardt

The Finance Committee did meet, and they reviewed all of the financial information that was presented relating to OCHIN Epic . They had no further comments to provide.

Strategic Planning Committee:

Members:

David Gough
George Greenfield
David Croshaw
Tom Reinhardt
Jack Knoblock
Karolyn Plehal
Mike Saunders
Charlie Gowing
Ann Young

The Strategic Planning Committee did not meet.

8. Executive Session:

No Executive Session was held.

9. Board Changes

George Greenfield gave notice of his need to vacate his seat on the Board effective today, as he is relocating out of state. Rachel appreciated his willingness to continue participating on the board, particularly right up to his anticipated move date. Rachel requested that discussion about replacing the seat vacated by George and electing a new Vice Chair take place.

Potential community members to replace this seat were discussed, and the requirement of the Bylaws were reviewed in terms of timeline to fill seat vacancies. Rachel Smith will approach a potential community member and invite them to the October meeting.

Rachel Smith then asked the members of the Board to nominate a replacement Vice-Chair. Jacque Zemlicka nominated Lesa Becker, who accepted the nomination. George Greenfield seconded the motion to elect Lesa Becker to the role of Vice Chairperson. All members were polled on this election and were in favor of the motion; motion passes.

10. Other/Next Steps

Agenda Topics for Next Meeting:

- Landscaping Plan Update
- OCHIN Epic Contract Status
- REH Status – Medicaid
- Monthly EPIC Update going forward as a standing agenda item
- Quarterly and FYE Finance Update
- IHA Convention Highlights

Meeting Evaluation:

Good meeting, especially time management. Future consideration of agenda item locations if interested parties of the public will be present.

Adjournment: George Greenfield made a motion to adjourn the meeting, Lesa Becker seconded this motion. All members are in favor, motion passes. Rachel Smith adjourned the meeting at 1:38pm..