

Cascade Medical Center Board Minutes

December 19, 2024

CMC Conference Room/Zoom

12:00 pm – 2:00 pm

Trustees present in person: Rachel Smith and Tom Watson

Trustees attending remotely via Zoom: Jacque Zemlicka, David Gough, Michael Drury, Lesa Becker, and David Croshaw (partial – agenda items 6, 7)

Members absent and excused:

Others present: Tom Reinhardt, Randy Kyrias, Sarah Hasbrouck, Teri Coombs, and Ronald Ellsworth

Call to Order: Meeting called to order by Rachel Smith at 12:04PM.

Mission Moment:

Michael shared the mission moment.

Approval of Agenda:

Rachel Smith stated that the posting of today's meeting complied with Idaho Open Meeting Laws and asked if there were any updates to the agenda. Hearing none, Tom Watson made a motion to approve the agenda as posted, David Gough seconded this motion. All members were in favor, motion passed.

2. Public Comment

There was no public comment at the December 2024 meeting.

3. Consent Agenda:

- a) Approval of the Minutes of the November 2024 BOT meeting.
- b) December Medical Staff Minutes & November Utilization Report
- c) November Financial Report

The members of the board reviewed the Consent Agenda items for additional discussion. Hearing that no items needing to be withdrawn from the Consent Agenda for further discussion, Rachel Smith adopted the items within the Consent Agenda.

4. Provider Privileges

Intermountain Health Hospitalist

Sarah presented a request from Dr. Richard Patten. a Tele-Hospitalists with Intermountain Health, who submitted a letter of good standing and an application for reappointment to the CMC Medical Staff as a Telemedicine/Consulting provider. Delegated credentialing was used to process the applications for this physician, and it was determined he met the requirements of CMC to be approved for membership of the Medical Staff with Telemedicine/Consulting privileges. David Gough made the motion to approve the application from Dr. Richard Patten, granting him privileges for a term of two years. Lesa Becker seconded this motion. All members were in favor; motion passed.

Saint Alphonsus Tele-Neurologists

Sarah presented an application from a SARMC employed Neurologists, Dr. Henrik Manassarians, who would be providing care to potential stroke patients within the ER utilizing the TeleStroke robot. She stated that delegated credentialing was utilized thorough Saint Alphonsus Regional Medical Center for the application from Dr.Manassarians, who met all the requirements for requesting Telemedicine / Consulting privileges to CMC's Medical Staff. Jacque Zemlicka made the motion to approve the application from Dr. Manassarians for a term of two years to the Medical Staff. David Croshaw seconded the motion. All members were in favor; motion passed.

5. Old Business

Update on Stibnite Mine Clinic

Tom shared that there has been no change in the status on the Record of Decision process for Perpetua's application, and therefore no update on CMC's proposed Bid to assist with opening and staffing a clinic at the mine site.

Rural Emergency Hospital License Status

Tom shared progress on the REH application, stating that both Noridian as well as the State of Idaho have approved our application to convert to a REH. The license is now waiting on final approval from CMS.

Epic contract & implementation status

Tom shared that Epic Scoping is now underway, stating that meetings are occurring this week to scope all of the different Epic modules for workloads. David Gough also inquired about provider involvement for the project and Tom assured the members of the Board that more than half of the Providers are involved in the project as well.

2025 Employee Benefit Plan

Tom shared that CMC was able to switch the employee health plan to the St. Lukes Health Plan, which was well received by employees. Employees also had the option to choose between two different plan options, one allowing for the buy-up of lowering the prescription deductible. That plan will go into effect January 1st, 2025.

2025 Board Work Plan

Tom shared the 2025 Board Work Plan with the members of the Board. Michael Drury made a motion to approve the 2025 Board Work Plan. Lesa Becker seconded the motion; all members were in favor. Motion passes.

General updates

Tom shared that CMC's Zoom contract will terminate 12/26/2024. CMC will now utilize Microsoft Teams for all virtual meetings going forward.

6. New Business

2nd Patient Transport Van

Tom shared that CMC is purchasing a second patient transport van, which will be all-wheel drive, thus extending the life of the existing wheelchair accessible van and expanding capacity and access, especially during the winter and spring months when 4-wheel drive is needed to access some of the patient's homes. The purchase of this van will be funded by using a portion of the remaining funds from the Blue Cross of Idaho Foundation for Health grant.

Open Meeting Law Training

Tom has spoken with the Chief of Staff at the IAG's office, who can potentially provide remote training at the Board Meeting in January 2025. If this is not available, then there are other options for consideration to allow for Board education.

Board Member Terms

Tom shared Trustee Terms and Biennial Elections information with the Members of the Board, showing which members will need to file for reelection in 2025 (see grid below). Sarah spoke to the process to file the intention for reelection with the County Clerk's office. Discussion also briefly touched on what duty CMCHD has to notify the public about re-election of Trustees; and whether that is an obligation of the Board or the County. Tom Reinhardt will reach out to gather information on what entity should inform the public of the upcoming election for CMCHD Board seats.

Trustee Terms & Biennial Election

Trustee Name	Term	Next Election
Rachel Smith – elected in 2019	2019-2025	2025
Mike Drury – appointed in 2021 to replace Mary Tracey who was elected in 2019	2019-2025	2025
Tom Watson – appointed in 2024 to replace George Greenfield who was elected in 2019	2024-2025	2025
David Croshaw – elected in 2021	2021-2027	2027
Dr. David Gough - elected in 2021	2021-2027	2027
Lesa Becker - elected in 2023	2023-2029	2029
Jacque Zemlicka – elected in 2023	2023-2029	2029

7. Committee Reports:

Quality Assurance, Performance Improvement and Compliance Committee:

Members:

Lesa Becker, Chairperson
David Gough
Aline Lee
Tom Reinhardt
Teri Coombs
Sarah Hasbrouck
Dr. Katie Camarata
Sylvia Kober
Brianna Haderlie

The Quality Assurance, Performance Improvement and Compliance Committee did meet. Lesa shared the Quality Dashboard, stating it is now in development to update metrics for 2025 to accommodate the REH conversion and transition to Epic. She also shared a brief summary on the 2024 QAPI projects by department.

Finance Committee:

Members:

Michael Drury, Chairperson
David Croshaw
Jacque Zemlicka
Randy Kyrias
Tom Reinhardt

The Finance Committee did not meet and will have their next meeting in February 2025.

Strategic Planning Committee:

Members:

David Gough
David Croshaw
Tom Reinhardt
Tom Watson
Karolyn Plehal
Mike Saunders
Charlie Gowing
Ann Young

The Strategic Planning Committee did not meet, however Tom shared that he is putting together a meeting in the future as there are some new items to consider.

8. Executive Session:

An Executive Session held for the purpose of evaluation of the hospital CEO, under Idaho statute 74-206(b) To consider the evaluation, dismissal or discipline of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Tom Watson made the motion to enter an executive session for the purpose of discussing the annual evaluation of the CEO. Lesa Becker seconded the motion. The members of the Board were polled, and all were in favor to enter an Executive Session. The Executive Session commenced at 12:55pm.

Michael Drury made a motion to leave the executive session, Lesa Becker seconded this motion. The members of the Board were individually polled, and all were in favor. The members of the Board exited the Executive Session at 1:23pm.

Tom Watson then made a motion to award the CEO a bonus of 11.68% of his base salary for his performance in 2024; Lesa Becker seconded the motion. All members were in favor, motion passed.

9. Other/Next Steps:

Agenda Topics for Next Meeting

- Prep for February Strategic Planning Committee – agenda, materials needed
- Hospital Pharmacy Overview – recent improvements, challenges
- Open Meeting Law Training – 30 minutes
- Report from CMC Attorney – recommendations on meeting minute content, obligation of Board to notify public of biennial board elections
- Executive Session – 74-206(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

Adjournment: David Gough made a motion to adjourn the meeting, Lesa Becker seconded this motion. All members are in favor, motion passes. Rachel Smith adjourned the meeting at 1:46pm.