

*Cascade Medical Center Board Minutes*

**February 25<sup>th</sup>, 2025**

**CMC Conference Room/Zoom**

**12:00 pm – 2:45 pm**

**Trustees present in person:** Rachel Smith, David Gough, Jacque Zemlicka and Tom Watson

**Trustees attending remotely via Zoom:** Mike Drury and Lesa Becker

**Members absent and excused:** David Croshaw

**Others present:** Tom Reinhardt, Randy Kyrias, Teri Coombs, Craig Trumbull, Doug Miller, Kierstin Oxford, Warren Sedlacek

**Call to Order:** Meeting called to order by Rachel Smith at 12:03PM.

**Mission Moment:**

Tom shared a Donnelly Clinic patient experience. The patient presented to the clinic with a knee injury and was very happy with her treatment. She stated that she would recommend Donnelly Urgent Care to others.

**Approval of Agenda:**

Rachel Smith stated that the posting of today's meeting complied with Idaho Open Meeting Laws and asked if there were any updates to the agenda. Tom Reinhardt shared that the presenter for item 9. Executive Session is not available today due to illness, so that item will need to be tabled to another meeting. Hearing no other changes to the posted agenda, David Gough made a motion to approve the agenda as modified, Jacque Zemlicka seconded this motion. All members were in favor, motion passed.

**2. Public Comment:**

There was no public comment at the February 2025 meeting.

**3. Consent Agenda:**

- a) Approval of the Minutes of the January 2025 BOT meeting.
- b) February Medical Staff Minutes & January Utilization Report
- c) January Financial Report

The members of the board reviewed the Consent Agenda items for additional discussion. Hearing that no items needing to be withdrawn from the Consent Agenda for further discussion, Rachel Smith adopted the two items within the Consent Agenda.

**4. May 2025 Election:**

Doug Miller, Valley County Clerk, and Kierstin Oxford, Election Coordinator for Valley County, were present to provide an overview of the election process for the Board of Trustees. Three Board member positions are up for re-election on the May ballot. To be eligible for election you must live in the CMC hospital district and obtain five signatures of support from others that live in the district to be eligible to run for election. The date to file for election with your name included on the ballot is March 21<sup>st</sup>, 2025.

One may file as a write in candidate by March 28<sup>th</sup>, 2025. If only 3 applications are received for the 3 open positions, then those 3 are automatically “elected” to the CMCHD Board and the item will not appear on the ballot. If more than 3 apply, then it will appear on the ballot and the top 3 vote getters will be elected to the 3 Board seats.

## **5. New Business:**

### **Donnelly Urgent Care and Instymeds:**

Tom shared progress on the Donnelly Clinic. He compared volumes related to Cascade and Donnelly clinic usage by zip code. There was discussion regarding moving the Instymeds machine from Cascade to Donnelly due to the lack of pharmacy resources anywhere in Donnelly. Tom noted that Cascade Instymed usage has declined since the opening of the Medicap Pharmacy in Cascade. Tom and Heidi Galyardt, PharmD, as well as the Medical Staff have discussed the medications that would be stocked in the Instymeds machine if moved to Donnelly. Motion to approve the move of the Instymeds to Donnelly by David Gough, seconded by Tom Watson. All members in favor, motion passed.

### **Physical Therapy New Modalities and Tools:**

Brett Bastian, DPT, Matthew Law, DPT and Kate Farmer, tDPT, demonstrated both blood flow restriction and dynamometer, two new devices to improve patient therapy. Brett noted that the cost of the two devices will be offset by reimbursement associated with coding for the new procedures. PT staff notes that having the ability to utilize the new devices has increased patient improvement progress.

### **Physical Therapy Proposal to Offer Services in Donnelly:**

Tom reviewed expenses, expected volume, revenue and net income related to offering PT services in Donnelly. The Board reviewed all aspects of offering the new service in the gym location next door to the Donnelly clinic. Motion to approve opening PT services in Donnelly by Jacque Zemlicka, seconded by David Gough. All members in favor, motion passed.

## **6. Old Business:**

### **Update on the Stibnite Mine Clinic:**

Tom updated the Board on the progress of the Stibnite Mine and clinic. The permit process continues to evolve, and no new developments have occurred recently.

### **Rural Emergency Hospital License Status:**

Tom noted that the REH status has been approved by CMS as of January 11<sup>th</sup>, 2025. CMC is currently waiting for Medicaid reimbursement finalization from the State of Idaho and a letter from the CMS MAC proceed with billing under the REH license.

### **EPIC Contract and Implementation Status:**

Tom shared an update on the EPIC implementation schedule. The clinical scoping phase is underway, and the billing functions are in building mode. OCHIN will be on site at CMC next week to kick off the building phase for clinicals.

## **7. Open Meeting Law Training:**

Phil Skinner from the Idaho AG's Office joined the meeting to discuss Open Meeting Laws.

## **8. Auditor's Report:**

Joe Lodge from DZA joined the meeting to discuss the financial audit.

## **9. Committee Reports:**

### **Quality Assurance, Performance Improvement and Compliance Committee:**

#### Members:

Lesa Becker, Chairperson  
David Gough  
Tom Watson  
Aline Lee  
Tom Reinhardt  
Teri Coombs  
Sarah Hasbrouck  
Dr. Katie Camarata  
Sylvia Kober  
Brianna Haderlie

Lesa provided an update on the Quality Assurance, Performance Improvement and Compliance Committee's last meeting. The QAPI Committee has revised the Quality Dashboard to reflect the change in status to an REH. CMC will be adding an ER satisfaction survey using Press Ganey in place of the current Inpatient satisfaction survey. Medication errors and Hospital Acquired Infections will be removed due to consistently zero errors and HAIs. Aline Lee has been recommended by the QAPI committee to Chair the QAPI Committee. Rachel Smith, Board Chair appointed Ailne Lee to be QAPI Committee of the Board Chairperson.

### **Finance Committee:**

#### Members:

Michael Drury, Chairperson  
David Croshaw  
Jacque Zemlicka  
Randy Kyrias  
Tom Reinhardt

The Finance Committee did meet, Mike Drury noted that there was no further discussion following the audit update from DZA.

### **Strategic Planning Committee:**

#### Members:

David Gough  
David Croshaw  
Tom Reinhardt  
Tom Watson  
Karolyn Plehal  
Mike Saunders

Charlie Gowing  
Ann Young

The Strategic Planning Committee did not meet.

**10. Executive Session:**

An Executive Session WAS NOT held for the purpose of 74-206(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated, as the presenter was ill on the date of this meeting. This item will be tabled to a future meeting.

**10. Other/Next Steps:**

**Other:**

The CEO Performance Criteria for 2025 was approved. Goals include new services, quality and patient experience, growth, and financial performance. Motion to approve by Mike Drury, seconded by Jacque Zemlicka. All members in favor, motion passed.

**Agenda Topics for Next Meeting**

- Update on the Stibnite Clinic
- REH update
- Executive Session Reschedule

**Meeting Evaluation**

The Board was very appreciative of the demonstration by the PT department. They would like to continue to see presentations from other departments regarding new services and equipment.

**Adjournment:** Tom Watson made a motion to adjourn the meeting, David Gough seconded this motion. All members are in favor, motion passes. Rachel Smith adjourned the meeting at 2:44pm.