

Cascade Medical Center Board Minutes
November 25, 2025
CMC Conference Room/Microsoft Teams
12:00 pm – 2:00 pm

Trustees present in person: Tom Watson, Lesa Becker, Rachel Smith, Michael Drury, David Croshaw and David Gough

Trustees attending remotely via Microsoft Teams: None

Members absent and excused: Jacque Zemlicka

Staff present in person or remote: Tom Reinhardt, Sarah Hasbrouck, Teri Coombs and Randy Kyrias.

Call to Order: Meeting called to order by Rachel Smith at 12:01PM.

Rachel Smith stated that the posting of today’s meeting agenda complied with Idaho Open Meeting Laws, noting that the agenda was posted at the Cascade Post Office, the two East entrances of Cascade Medical Center, as well as on CMC’s website by November 21st, 2025.

Mission Moment:

Michael Drury shared a mission moment about his statistical research on rural community hospitals. In 2023, 44% had a negative operating margin and over the past several years, 182 rural hospitals closed. Mike spoke about the odds being stacked against rural hospitals, and he is proud that CMC is operating with a positive margin which is a testament to the leadership and the community.

Approval of Agenda:

Rachel Smith asked if there were any updates to the agenda. Tom Reinhardt asked that item 5 be stricken from today’s agenda and tabled to a later date. David Gough made a motion to approve the agenda with this item removed and tabled to a later meeting; Lesa Becker seconded this motion. All members were in favor, motion passed.

2. Public Comment:

Warren and Stacy Sedlacek provided public comment relating to the directional flow of traffic from the lower parking lot, as well as his concern for the landscaping. He asked that this be an item of consideration on the agenda at the December meeting of the Board, specifically he asked to include consideration of an “Entrance only/No exit” sign to be posted at the driveway off School Street.

3. Consent Agenda:

- a) Approval of the Minutes of the October 2025 BOT meeting.
- b) November Medical Staff Minutes & October Utilization Report

The members of the board reviewed the consent agenda items for additional discussion. Rachel Smith asked that the October 2025 minutes reflect that she had a phone conversation with the new Valley County Prosecutor, Sarah will correct this. Hearing that no other items needed to be withdrawn from the Consent Agenda for further discussion, Rachel Smith adopted the items within the Consent Agenda.

4. Committee Meetings

Rachel provided a brief update on the continued research she has done into Idaho's Open Meeting Laws as they relate to the committee meetings. She had a discussion with CMC's Legal Counsel, who stated that he had a prior discussion with the Idaho Attorney General's office about CMC's committee meetings, reiterating that those meetings do not meet the requirements to follow the Open Meeting Laws.

Rachel did provide a recap of last month's conversation about which committees should or should not consider transitioning their meeting practices to follow Open Meeting laws. Michael Drury stated that the Finance Committee would and probably should transition to this format given they provide recommendations to the Board. Rachel commented that the Quality and Compliance Committee's duty is more to make sure the facility is compliant with regulations, working with staff to ensure this, and less on making recommendations to the Board about these practices.

David Gough pointed out that the sub-committees of the board are advisory and do not have decision making authority. He suggested a revision to the Bylaws to change the language of the responsibilities of the committees to provide information rather than providing formal recommendations or advising the board. Tom Watson agreed that the committees are more functional as research committees that do the deep dive into information that can not be done during Board meetings.

Rachel Smith stated that she depends on the Finance Committee to make formal recommendations to the Board given those committee members' areas of expertise. David Gough believes the Board should be providing recommendations to the Committees, not the other way around. Michael Drury did voice concern that making these meetings more formal would limit open, less formal discussion on finite details which will inhibit conversation and change the dynamic of group members' conversations.

Rachel Smith will review the Open Meeting Manual provided to her by the Idaho AG's office and email the applicable sections to the members of the Board members. She would like all members to review and be prepared to discuss their interpretations at a future meeting.

5. Department Spotlight

Rural Health Clinics – overview postponed to future meeting.

6. Old Business

Stibnite Mine Clinic

A draft contract was provided to the Members of the Board to review prior to this meeting. Tom provided a summary of the contract, stating that the contract was reviewed and approved by CMC's legal counsel. He also shared that Perpetua is to fund the clinic's capital purchases and operations in advance, with reconciliation at least quarterly based on actual expenses.

Lesa Becker made a motion for CMC leadership to negotiate and enter into contract to provide medical services to Perpetua Resources on a "cost plus" basis, at a 24x7 clinic to be established at the Stibnite Mine Site near Yellow Pine. David Gough seconded this motion; all members were in favor. Motion carried.

Epic/MultiView Conversion Status

Tom shared that the Epic Go Live went well, and CMC continues to fine tune the system, including the transition of information from the legacy portal to the Epic portal. David Gough suggested creating a small focus group on navigating MyChart with multiple Epic sites for users as this can be confusing.

Tom spoke about the MultiView financial system conversion, and Randy shared work on the interfaces as well as the side by side analysis of Sage and Multiview's data as we transition to this new system.

Donnelly Physical Therapy

Patients are scheduled to start the first week of December for physical therapy services in Donnelly.

Hospital Network of Idaho

Tom gave a brief update on the happenings of Medicaid managed care within Idaho. He shared that joining a network of peers would give CMC a voice in the decision-making processes surrounding Idaho's transition to a managed care product. David Gough also emphasized the importance of many joined voices in these conversations with future managed care companies, that will represent the rural hospital's needs and concerns.

David Gough made a motion to table the decision on joining the Hospital Network of Idaho to the December meeting of the Board. David Croshaw seconded the motion. All members were in favor, motion carried.

7. New Business

Provider Credentialing

Dr. Matthew Hudkins – Gem State Radiology

Sarah Hasbrouck presented an application from Dr. Matthew Hudkins with Gem State Radiology requesting Telemedicine/Consulting privileges to the Medical Staff at CMC for a term of two years. Sarah stated that Dr. Hudkins' application met all the requirements for approval utilizing delegated credentialing through Saint Alphonsus Regional Medical Center.

Tom Watson made a motion to approve the application from Matthew Hudkins, MD as a Consulting/Telemedicine member of the Medical Staff for a term of two years. David Croshaw seconded this motion. All members were in favor, motion passed.

Dr. Tachira Tavarez – SARMC TeleStroke

Sarah Hasbrouck presented an application from Dr. Tachira Tavarez with Saint Alphonsus Regional Medical Center - Neurology requesting Telemedicine/Consulting privileges to the Medical Staff at CMC for a term of two years. Sarah stated that Dr. Tavarez's application met all the requirements for approval utilizing delegated credentialing through Saint Alphonsus Regional Medical Center.

Tom Watson made a motion to approve the application from Tachira Tavarez, MD as a Consulting/Telemedicine member of the Medical Staff for a term of two years. Lesa Becker seconded this motion. All members were in favor, motion passed.

Leadership Update

Tom shared an update on the RHTP, stating that all 50 states submitted applications to HRSA. Idaho is awaiting Federal review and funding of grants. CMC is awaiting Idaho's process for applying for subgrants.

Tom shared that the CMC van program has received 4 grants, totaling over \$30k to fund operation and growth of the program.

Randy spoke briefly on the FY25 Financial Audit, stating there was a brief delay in processing due to the Sage/MultiView conversion. He stated he did not foresee any issues and expects the audit to be complete by the end of January.

Tom shared CMC will be providing year-end holiday bonuses to employees based on hours worked over this past year. Total payout of these bonuses will be approximately \$47K.

Lastly, Tom shared that the 2026 calendars have been ordered and the billboard will be reworked and may include messaging about CMC's Epic conversion and MyChart.

9. Committee Reports:

None of the committees met between the October and November Board meetings.

10. Executive Session:

No Executive Session was held.

11. Other/Next Steps:

Agenda Topics for Next Meeting

- **Hospital Network of Idaho: Decision**
- **Financial update: Randy**
- **Subcommittee Open Meeting Requirements and related Bylaws - Decision**

Meeting Evaluation

Meetings are efficient, Rachel does a good job with Roberts rules of Order. Good meeting, everyone is engaged.

Adjournment: David Croshaw made a motion to adjourn the meeting; Michael Drury seconded this motion. All members are in favor, motion passes. Rachel Smith adjourned the meeting at 1:19PM.