

***Cascade Medical Center Board Minutes***  
**January 27, 2026**  
**CMC Conference Room/Microsoft Teams**  
**12:00 pm – 2:00 pm**

**Trustees present in person:** David Croshaw, Rachel Smith, Tom Watson, Jacque Zemlicka and David Gough, Michael Drury

**Trustees attending remotely via Microsoft Teams:** Lesa Becker

**Others present in person or remotely:** Tom Reinhardt, Sarah Hasbrouck, Dr. Julie Mills, Teri Coombs and Randy Kyrias

**Call to Order:** Meeting called to order by Rachel Smith at 12:01PM.

Rachel Smith stated that the posting of today’s meeting agenda complied with Idaho Open Meeting Laws, noting that the agenda was posted at the Cascade Post Office, the two East entrances of Cascade Medical Center, as well as on CMC’s website by January 22, 2026.

**Mission Moment:**

Lesla Becker shared a Mission Moment and reflected on the burden of healthcare workers, and shared a prayer over them.

**Approval of Agenda:**

Rachel Smith asked if there were any updates to the agenda. David Gough made a motion to approve the agenda as posted; Tom Watson seconded this motion. All members were in favor, motion passed.

**2. Public Comment:**

No public comment was made in person. Rachel recognized that two written public comments were received and included in the board packet for board member review. She asked that the members of the board reach out to her if they would like either of those comments addressed at future board meetings.

**3. Consent Agenda:**

- a) Approval of the Minutes of the December 2025 BOT meeting.
- b) January Medical Staff Minutes & December Utilization Report

The members of the board reviewed the consent agenda items. Rachel Smith asked the members of the Board if any items needed to be withdrawn from the consent agenda for further discussion. Hearing none, Rachel Smith adopted the items within the Consent Agenda.

**4. Financial Report**

**FY26 – First Quarter Financial Results**

Randy presented the FY26 Q1 Financials. He updated the board on the hospital’s transition to the new MultiView accounting system and that overall, he feels good about our progress, performance, and ability to manage/report on financials. CMC staff continue training and efficiency with the new system. Tom shared that overall FY26 Q1 volumes are down compared to last year. He stated that the small decrease in volumes was not felt by the staff, as they were in the midst of transitioning to Epic at the time. The members of the board had a brief discussion about the decrease in volumes, speculating on some of the

factors that would impact these volumes, including the lack of winter snow and the decrease in associated activities. David Gough shared from an IHA perspective, volumes are lower across the state for healthcare overall. They also discussed the increased acuity of ER patients as an explanation for the 31.5% increase in CT scan compared to the year prior, however the base level of CT volumes is small so any increase would show more drastically.

Randy provided an overview of the FY 26 Actual vs. Budget for both revenue and expenditures. He disclosed that depreciation has not yet been recorded for November and December, and that some accounting entries and adjustments are pending posting due to the system conversion catch up. He also shared the Balance Sheet back to 2023 to show the positive trajectory over the past few years. He did call out that the recent decrease in Cash is mostly due to the expenses paid out for Epic and MultiView software systems, and some small changes will be made once the auditors finalize their report.

Finally, Randy shared the KPI dashboard, showing that days cash on hand dropped and bad debt expense increased mostly due to the cleanup of Athena aging, Net days in A/R dropped by 14.6 days and contractual expenses (insurance contract discounting) seem to have leveled out at around 41.9% which seems to be our new normal.

Michael Drury did express his appreciation to Randy for getting these reports out to the Finance Committee and the Board meeting in the midst of the audit. It was also noted that the Audit is set to be presented next month.

## **5. Committee Meetings**

### **Strategic Opportunities Committee**

Tom Watson spoke about meeting as a committee, and they recommended that this committee be folded back into the Strategic Planning Committee. Rachel asked for any discussion about this recommendation. David Gough shared that this committee was formed in anticipation of specific opportunities that required a deep dive to understand.

Tom Watson made a motion to disband the Strategic Opportunities Committee and have its scope folded into the Strategic Planning Committee. David Gough seconded this motion. All members were in favor, motion carried.

### **Strategic Planning Committee**

Tom spoke about his work in adding members of the community with previous healthcare experience to the Strategic Planning Committee, sharing that he has received accepted offers from three community members to join this committee. It was discussed that this committee will likely meet twice per year. Rachel asked if the “action” item was still needed for this agenda item. Tom responded that he was not aware of any action item, and that his brief was meant to be informational. Rachel Smith asked to have the “action” item stricken from the topic.

### **Executive Committee**

Rachel Smith shared a brief overview of the Executive Committee’s function, which is essentially an administrative group that sets the agenda items for the Board Meetings. She stated that no decisions or recommendations are discussed outside of the agenda topics for each meeting. Hearing no further discussion, Rachel Smith conducted a roll call vote of the board members to assess their opinions on whether or not the Executive Committee meetings should be opened to the public and follow Idaho open meeting law processes. The vote was 4-3 in favor of keeping Executive Committee meetings closed and not subject to open meeting laws.

## **6. Old Business**

### **Stibnite Mine Clinic**

The contract draft submitted to Perpetua is still in the queue to be reviewed by Perpetua's legal counsel.

### **Epic/MultiView Conversion Status**

Tom shared the Epic/MultiView conversion is complete, and that staff are now in the stabilization and optimization phases. Dr. Julie Mills has been a valuable resource, as she has previous Ochin Epic MyChart experience at her prior facility. She has been able to sit with some of the providers and assist them in developing their Epic settings.

### **Donnelly Physical Therapy**

Tom gave an overview of Donnelly PT volumes, sharing that about half of the Donnelly patients would not have come to Cascade for services. Although less than two months in operation, the Donnelly site is already starting to hit its expected volumes.

## **7. New Business**

### **Provider Credentialing**

#### **Dr. Jeffrey Markham, MD– Gem State Radiology**

Sarah Hasbrouck presented an application from Dr. Jeffrey Markham with Gem State Radiology requesting Telemedicine/Consulting privileges to the Medical Staff at CMC for a term of two years. Sarah stated that Dr. Markham's application met all the requirements for approval utilizing delegated credentialing through Saint Alphonsus Regional Medical Center.

Tom Watson made a motion to approve the application from Jeffrey Markham, MD as a Consulting/Telemedicine member of the Medical Staff for a term of two years. David Gough seconded this motion. All members were in favor, motion passed.

#### **Dr. Sanford Smoot, MD– Gem State Radiology**

Sarah Hasbrouck presented an application from Dr. Sanford Smoot with Gem State Radiology requesting Telemedicine/Consulting privileges to the Medical Staff at CMC for a term of two years. Sarah stated that Dr. Smoot's application met all the requirements for approval utilizing delegated credentialing through Saint Alphonsus Regional Medical Center.

Michael Drury made a motion to approve the application from Sanford Smoot, MD as a Consulting/Telemedicine member of the Medical Staff for a term of two years. Jacque Zemlicka seconded this motion. All members were in favor, motion passed.

### **Updated Medical Staff Bylaws**

Tom shared that the primary reason for the change was to update the prior language referring to CMC as a Critical Access Hospital, as well as removing any language relating to "Inpatient" and "Swing Bed" services. These updates were made to reflect our new Rural Emergency Hospital Status. David Croshaw made a motion to update the Medical Staff Bylaws as revised. Tom Watson seconded the motion. All members were in favor, motion carried.

## **8. Department Overview – Emergency Department**

Shelby Hallan, RN Nurse Manager, provided an overview of the Emergency Department. She shared that with the recent Epic conversion, CMC has had an increase in patient safety features, the most impactful being access to outside patient records and the barcode scanning of medications, in addition to both the GE and SpaceLabs interfaces, which provide vital data to providers and nurses in real time. She also shared with the board that the reporting is amazing, and assists with staff education and compliance, as well as PIP tracking. She is going to continue optimizing nursing staff documentation as well as additional registration training for night staff.

Tom Watson commended Shelby on her leadership through this process, speaking from his professional experience consulting on Process Improvement work.

## **9. Committee Reports:**

### **Quality Assurance, Performance Improvement and Compliance Committee:**

The Quality Assurance, Performance Improvement and Compliance Committee did not meet.

### **Finance Committee:**

#### Members:

Michael Drury, Chairperson

David Croshaw

Jacque Zemlicka

Randy Kyrias

Tom Reinhardt

The Finance Committee did meet, and the minutes and agendas are available on the CMCHD website. They reviewed the financials that were presented today, and Jacque Zemlicka reminded the Board that the Audit presentation is typically in February.

### **Strategic Planning Committee:**

The Strategic Planning Committee did not meet.

### **Strategic Opportunities Committee**

#### Members:

Tom Watson

David Gough

Lesa Becker

Tom Reinhardt

The Strategic Opportunities Committee did meet and concluded that the committee should be disbanded, and its work folded into the Strategic Planning Committee.

## **10. Executive Session:**

An Executive Session was not planned for the January 27, 2026 meeting of the Board.

## **11. Other/Next Steps:**

### **Board of Trustees Officer Elections**

Rachel Smith gave an overview of Officer Elections, sharing that terms are 2 years and officers may be elected to successive terms without limitation.

**Board Chair** – Lesa Becker nominated Rachel Smith to the position of Board Chair. Rachel Smith accepted this nomination. Tom Watson seconded the motion. There were no other nominations for this position. Rachel Smith asked for a roll call vote of the board members, with all being in favor. Rachel Smith will remain the Board Chair for a term of two years.

**Vice Chair** – Lesa Becker did share that she is willing to stay on as Board Vice Chair but does not have the capacity to progress into the Chairperson position due to other commitments. Rachel Smith did thank Lesa for her commitment to the position. Jacque Zemlicka nominated Lesa Becker to the position of Vice Chair; Lesa Becker declined this nomination. Lesa Becker nominated Michael Drury as Vice Chair. Michael Drury accepted this nomination. David Croshaw seconded the motion. Rachel Smith asked for a roll call vote of the board members, with all being in favor. Michael Drury will become the Board Vice Chair for a term of two years.

**Treasurer** – David Croshaw nominated Randy Kyrias to the position of Board Treasurer. Randy Kyrias accepted this nomination. Michael Drury seconded the motion. There were no other nominations for this position. Rachel Smith asked for a roll call vote of the board members, with all being in favor. Randy Kyrias will remain the Board Treasurer for a term of two years.

**Secretary** – Thomas Watson nominated Sarah Hasbrouck to the position of Board Secretary. Sarah Hasbrouck accepted this nomination. Jacque Zemlicka seconded the motion. There were no other nominations for this position. Rachel Smith asked for a roll call vote of the board members, with all being in favor. Sarah Hasbrouck will remain the Board Secretary for a term of two years.

### **Agenda Items for Next Meeting**

- -Audit Report Presentation
- -Physical Therapy Department
- -Credentialing

### **Meeting Evaluation**

Rachel thanked the members of Board for their time and commitment to the Board.

**Adjournment:** **David Gough** made a motion to adjourn the meeting; **Tom Watson** seconded this motion. All members are in favor, motion passes. Rachel Smith adjourned the meeting at 1:22PM.